



MINUTES OF THE BOARD OF DIRECTORS MEETING
 OF THE ONTARIO RINGETTE ASSOCIATION INC.
 HELD IN TORONTO ON MAY 12, 2017 COMMENCING AT 9:00 A.M.
 HEREINAFTER CITED AS D5-16

1. ROLL CALL				
	<u>PRESENT</u>		<u>ABSENT</u>	
	President Vice President Administration Vice President Technical Vice President Finance Vice President Communications Past President Eastern Region Director Northeast Region Director Northwest Region Director Southern Region Director Western Region Director Athlete Director	John Voss Janet Logan Kelly Sitland Robert Crandall Colin Deans Kim Noxon Mike Lester Terry Ablett Vacant Jim File Brian Breckles Erienne Beuglet	Central Region Director	Mary Slavik
	Invited Guests: Games and Tournaments Sport Development Elite Executive Director Office Manager	Kathy Noxon Daniel Wood-Salomon Harry Hirsimaki Mike Beaton Bill Dressing (recorder)		



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AGENDA ITEMS	MOTIONS	ACTION
2. ADOPTION OF AGENDA	2.1 Motion D5-16-01 THAT: the Board of Directors approve the Agenda (with changes and additions). Moved: VP Communications Seconded: VP Finance Carried	
3 ADOPTION OF THE PREVIOUS BOARD MEETING MINUTES	3.1 Motion D5-16-02 THAT: the minutes of the January 2, 2016 Board of Directors Meeting is accepted. Moved: Past President Seconded: VP Finance Carried	
4 CORRESPONDENCE	4.1. Iroquois Falls is looking to acquire Gym Equipment.	



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<p>5 REGIONAL DIRECTORS REPORTS</p>	<p>5.1 Western 5.2 Northeastern 5.3 Southern 5.4 Central 5.5 Eastern 5.6 Athlete Director</p> <p>5.7 Motion D5-16-04 THAT: Regional Directors' Reports are accepted.</p> <p>Moved: Western Region Director Seconded: Eastern Region Director Carried</p>	
<p>6 EXECUTIVE COMMITTEE REPORTS</p>	<p>6.1 MOTION D5-16-05 THAT: the Executive Committee Reports are accepted.</p> <p>Moved: VP Finance Seconded: VP Technical Carried</p>	
<p>7 STRATEGIC INITIATIVES</p>	<p>7.1 Strategic plan and Ontario Amateur Sport Fund Application</p> <p>The Ontario Amateur Sport Fund Application was submitted. It emphasized Women in Sport, the Ontario Winter Games and NOCP and NCCP as they were important deliverables from the Government's perspective.</p> <p>Results from the application are expected in a two to three month timeframe.</p>	



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	<p>2. Reporting</p> <ul style="list-style-type: none"> • Need to have a team person to prepare the Sport Injury Reports, preferably the Trainer. • One report form to satisfy all the requirements of the ORA, Ringette Canada and the specific Region. <p>3. Prevention</p> <ul style="list-style-type: none"> • Discussion revolved around increasing existing penalties and implementing new rules i.e. “Dangerous Play” penalty • Statistics show that the rate of concussions increases on teams with shorter benches. Increase in minimum number of players per team a possible rule change. <p>The Board accepted the report and will look to the Committees to develop methods to implement its recommendations.</p>	<p>Executive Director to investigate the legal ramifications of the collection, storing and reporting of information collected.</p> <p>Discuss Risk Management at the ORA level for Government reporting and ORA Strategic Plan.</p> <p>VP Technical and VP Administration to share the report with Membership Services and Sport, discuss in their August meetings and report recommendations made.</p>
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	<p>7.3 Marketing/tagline and website</p> <p>VP Communications presented the new website in its current state of development. Important objectives of the development include:</p> <ul style="list-style-type: none"> • Collect website traffic statistics • Keyword selection to drive first page Google search results • Three click maximum to arrive at desired destination • Flexibility to support marketing initiatives by including video and blog content capability • Website launch June 11 to coincide with the AGM <p>Ringette Canada’s Canadian Ringette Championship promotional video was presented as a sample of the type of video content our new site could include.</p>	<p>VP Communications to provide the ORA office with the URL for the new website.</p>
	<p>7.4 Trans-inclusion policy</p> <p>The National Women’s Hockey League policy was found to be largely based on hormone testing.</p> <p>Ringette Canada’s policy (still confidential at time of this meeting) was found to be very broad and flexible.</p> <p>Suggested for national competitions we need to be able to align with other provinces. Conceptually, there was support for Ringette Canada’s policy. Policy decision was tabled.</p>	<p>This video to be included in the AGM workshop presentation of the Website launch.</p> <p>Membership Services, Board of Directors and Committee to continue its research and discussion.</p>



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	<p>7.5 Survey on board effectiveness Findings included:</p> <ul style="list-style-type: none">• Good awareness of other member's role is• Mandates are clearer and supported by others• Good intentions <p>Some items, particularly staff/board alignment and proper utilization of resources, had a low level of agreement.</p> <p>7.6 Nominations Committee The role of the committee is to recruit people who bring needed skills to stand with other nominees as presented from the floor. Discussion revolved around the question: does the committee nominate or recommend those put forward for election? The logical progression is to identify the skills needed by the Board, find willing individuals with the needed skills and then nominate/recommend them for election. The issue was not resolved.</p>	
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	<p>7.7 Organizational change discussion paper The Board will set the Strategic Plan and Direction of the organization. There will be gradual increase in staff, which will require additional resources but allow for greater efficiencies to grow the sport. There was broad support for the Governance Model.</p>	<p>New Job Description for the Executive Director. A Human Resources consultant will be hired to assist in recruiting and compensation issues.</p> <p>Be prepared to answer questions from the AGM floor to justify our large financial support of Ringette Canada.</p>
<p>8 IN CAMERA SESSION</p>	<p>There were no confidential reports requiring an in-camera session.</p>	
<p>9 OPERATING INITIATIVES</p>	<p>9.1 Preliminary 2017-18 budget The budget was developed within the guidelines of the Strategic Plan. Prudence with funds in the past but are now able to grow and develop the sport. This budget will draw on reserves to promote the sport and grow by moving to a governance model for the Board.</p>	



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	<p>9.2 Membership Management System update</p> <p>No desire to develop our own proprietary software. Searching for an “off the shelf” yet customizable system. Initial search of the marketplace of product vendors yielded 2 possible vendors. The challenge lies in finding a solution to track, in addition to registration, participant eligibility, two team players, suspensions and other variables unique to Ontario Ringette. A vendor offering the type of has not been found. The new Membership Management System will not be in place for the 2017/18 season. Great input has been received from Registrars and others in the specifications development of our “dream” system. Ringette Canada is developing a front-end registration system that some Associations may be interested in utilizing in the future.</p>	
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<p>10 ADMINISTRATIVE INITIATIVES</p>	<p>10.1 Games and Tournaments, Membership Services and Adult Development – Janet Logan Vice President, Administration</p> <p><u>GAMES & TOURNAMENTS MOTIONS</u></p> <p>10.1.1 MOTION D5-16-6 THAT: 18+A and 18+A Jacks teams will be permitted to draw substitutes from ORA registered U19A players who are eighteen (18) years old by December 31st of the current playing season.</p> <p>Moved: VP Administration Seconded: Eastern Region Director Carried</p> <p>10.1.2 MOTION D5-16-07 THAT: any deficiencies flagged by the tournament checker and recommended by the Provincial G&T Committee must be addressed prior to schedule approval. These deficiencies include, but are not limited to:</p> <ul style="list-style-type: none">-12 hour between schedule start of a team’s last game on one day and scheduled start of the team’s first game the next day-4 hours between scheduled start of a team’s first game of the day and scheduled start of the next-Early starts – possibility of more than 2 per tournament-Long Gap – over 9 hours between scheduled start of a team’s first game of the day and scheduled start of the next one-Maximum number of games per day-Recommendations to maximize team exposure. <p>Moved: VP Administration Seconded: VP Technical Carried</p>	
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	<p>10.1.3 MOTION D5-16-08 THAT: any host running a sanctioned invitational tournament without an approved schedule will be fined \$500.</p> <p>Moved: VP Administration Seconded: VP Communications Carried</p> <p>10.1.4 MOTION D5-16-09 THAT: in a forfeited game, the score will be 4-0. The team forfeiting shall receive zero (0) points and the other team receives two (2) points. In a cancelled game (due to bad weather, etc.) the score is recorded as 0-0 with both teams receiving one (1) point.</p> <p>Moved: VP Administration Seconded: Northeastern Region Director Carried</p> <p>10.1.5 MOTION D5-16-10 THAT the dates for the 2020 Provincial Events be as follows: AA – March 12-15 A – March 19-22 U12 Event – April 1-5</p> <p>Moved: VP Administration Seconded: Western Region Director Carried</p>	
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	<p>10.1.6 MOTION D5-16-11 THAT: a University Division be held at the AA Provincial Championships beginning in 2018.</p> <p>Moved: VP Administration Seconded: Athlete Director Carried</p> <p><u>MEMBERSHIP SERVICES MOTIONS</u></p> <p>10.1.7 MOTION D5-16-12 THAT: teams participating in a tournament prior to 15-Nov can provide that tournament with printed TRF exported from E-Sport (or successor system), signed by the head coach, without submitting it to the ORA office in advance.</p> <p>Moved: VP Administration Seconded: VP Technical Carried</p> <p>10.1.8 MOTION D5-16-13 THAT: the note under 7.1.8 (ICF deadline) be updated changed from replace “New or returning players on Regional teams may register at any time.” to “New or returning players on U19 and younger Regional teams may register at any time, subject to Regional Coordinator approval.”</p> <p>Moved: VP Administration Seconded: VP Communications Carried</p>	
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	<p>10.1.9 MOTION D5-16-14 THAT: in the case that an association ceases operations</p> <ol style="list-style-type: none">1) Players of an association that ceases to operate who were released to another association during the previous playing season may choose between joining that other association as their new Home Association, regardless of location, or following their Region’s “closest association” policy based on their place of residence.2) Players who were released from the “Closest” association (as determined by their Region’s policy) for the first season following the cessation of their original Home association may either remain permanently with the association to which they were released (which would become their new Home Association) or return to the “Closest” association which would become their new Home association.3) In all other cases, players must follow their Region’s Closest Association policy. <p>Moved: VP Administration Seconded: Western Region Director Carried</p> <p>10.1.10 MOTION D5-16-15 THAT: ORA re-name the current “18+A-Jacks” division to “18+AA” beginning with the 2017-2018 season.</p> <p>Moved: VP Administration Seconded: Western Region Director Carried</p>	
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ADULT DEVELOPMENT MOTIONS

10.1.11 MOTION D5-16-16 THAT: Article 3.2 Reseeding be changed to the following:

3.2.1 G&T will be responsible for ranking and seeding the 18+ / 35+ A/A Jacks teams for Provincials and for assisting in determining divisions at tournaments.

3.2.2. Adult will be responsible for seeding the 18+ / 35+ BB and lower level teams for purpose of tournament play. For league play, it is highly recommended that Associations/leagues consult with their Regional ADP to assist with seeding.

3.2.3 Each team and/or association will be responsible for seeding their 18+/35+ BB and lower level teams at the beginning of the playing season and registering them in accordance with the Levels of Play in Article 3.1 above.

3.2.4 The Adult Development Committee may reseed teams during the playing season in accordance with the following process:

3.2.4.1 The Adult Development Committee will accumulate statistics and evaluate the team's performance for seeding adjustments in sanctioned play on an on-going basis. Adjustments to seeding are based on on-ice performance at tournaments. League play may be taken into consideration.

3.2.4.2 Teams with male skaters may be reseeded at any time to a higher level in accordance with the skill level of the male skater.



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3.2.4.3 Regional Adult Coordinators (or the Chair) may identify any team (within or outside of their region) that, based on available data, should be considered for reseeding at any time. The Adult Coordinator will be required to submit the request with documented rationale to the Adult Development Committee for consideration. The Committee will then evaluate based on the information provided and render a decision.

3.2.4.4 Teams will be informed in writing by their Regional Adult Coordinator of any seeding changes for tournament play. Rationale for the reseeding decision shall be provided.

3.2.4.5 The latest date for notification of reseeding shall be January 15 of the playing season.

3.2.4.7 Reseeded teams will have 5 business days to respond back to their Regional Adult Coordinator with the list of upcoming tournaments they have applied to, indicating the host, date, level of play and if acceptance has been confirmed.

3.2.4.6 Tournaments that the reseeded team has been accepted in or applied to play will be advised of the new playing level of the team and requested to adjust the placement of the team where possible.

Note: Tournaments where the reseeded has been accepted in that are to be held within 5 weeks of the reseeding notice to the team will not be required to make any change to the placement of the team.



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3.2.5 Appeal of the Adult Development Committee' decision by a team reseeded shall be as follows:

3.2.5.1 By a team reseeded to a higher division - respond, in writing, to their Regional Adult Coordinator within 5 business days of receiving notice with a request for reconsideration with rationale. If the Committee's decision remains unchanged - must be submitted to O.R.A. in accordance with the O.R.A. Operating Manual, Sports Administration: Policy, Section 16.0.

3.2.5.2 By a team reseed to a lower division - respond, in writing, to their Regional Adult Coordinator within 5 business days of receiving notice of their desire to remain playing at their original TRF skill level.

3.3 Following the reseeding of a team the ORA office will be notified and the team's TRF skill level will be updated in the registration system to the new level of the team.

Moved:

Seconded:

Tabled



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	<p>10.1.12 MOTION D5-16-17 THAT: Article 3.3 Age Divisions be changed as follows:</p> <p>3.3.1 18+ - 18 and up (no ceiling) 35+ - 35 and up (no ceiling)</p> <p>As per Membership Services, section 7.6, the player's age is determined by December 31st of the current playing season.</p> <p>Any player designated 18+ will be subjected to all rules and governance which apply to the 18+ and 35+ divisions.</p> <p>3.3.2 All exceptions to 18+ playing out of their age category must receive appropriate approval from the Regional ADP Coordinator and the Regional Executive.</p> <p>In the case of a provincial team, the request must also be approved by the Regional G&T Coordinator.</p> <p>3.3.3 Requests for release require the following:</p> <ul style="list-style-type: none">• Submission of a written request outlining a clear rationale from the player (and parent/guardian if under 18) to regional ADP Coordinator (or ADP Chair if regional position is vacant)• Player Release from Home Association, if applicable, (see Membership Services Form M-F-07) (to be obtained only after Regional Approval has been received)	
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3.3.4

There will be no exceptions made to the 35+ age division for sanctioned play.

Moved:

Seconded:

Tabled

10.1.13 MOTION D5-16-18 THAT: Article 3.4 Membership / Registration be changed as follows:

3.4.1

All participants (players, bench staff, volunteers, etc.) on an Open 18+ / 35+ team shall register in accordance with ORA Registration Classes. Please refer to the Membership Services Section of the Operating Manual.

3.4.2

All teams must register in accordance with the appropriate seeding/skill level of the team as per Section 3.1 Levels of Play above.

Renumber remaining sub-articles 3.4.2 through 3.4.9 to 3.4.3 through 3.4.10 respectively

Replace form: ADP-F-06 referenced in currently sub-article 3.4.6 (new article 3.4.7) with the attached new form.

Moved:

Seconded:

Tabled



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10.1.14 MOTION D5-16-19 THAT: Article 3.5 Composite Teams be changed as follows:

3.5.1 Definition:

- i) A composite team is one in which players from two (2) or more teams are combined in order to participate in an ORA sanctioned event.
- ii) The composite team can have no more than six (6) skaters from any given TRF (goaltender excluded).
- iii) A composite team can consist of no more than thirteen (13) skaters, and two (2) goaltenders.

3.5.3

Composite teams are registered at the level of the highest team, for example, 6 players are coming from one Open 18+ BB team, 4 players from another Open 18+ B team and 3 players are from an Open 18+ CC team the composite team would be registered as an Open 18+ BB team.
(delete chart)

Moved: VP Administration

Seconded: VP Technical

Carried



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10.1.15 MOTION D5-16-20 THAT: Sub-article 3.6.3 of Article 3.6 Player Affiliation be changed as follows:

3.6.3 Policy: In order to register a player as an affiliate a Two-Team (TT) Player Agreement must be completed.

- The Two-Team Player Agreement Form (ADP-F-02) must be signed off by the Regional Adult Coordinator (or ADP Chair if the regional position is vacant). If the TT agreement involves 2 regions then both Regional Coordinators must approve.
- If the TT agreement involves an Open A/A Jacks team then the Regional G&T Coordinator (or G&T Chair if the regional position is vacant) must also approve
- Affiliate players can also include third year U19 players. In this case Membership Services Form (M-F-02) must be used. It will require the Regional ADP Coordinator to also approve if an Open 18+ BB team or lower team is involved.
- The deadline for submission of the TT Player Agreement shall be **December 1st** of the playing season for BB and below.
- The Association registrar of the **receiving team** must submit an Information Change form to the ORA and sign-off on the Two-Team Player agreement immediately upon receipt of the approved TT Player Agreement Form.
- **The Adult Committee reserves the right to limit the number of TT players on any given team.**
- A minimum of seven (7) players must be registered before an affiliate player may be added to the team registration form.



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	<ul style="list-style-type: none">• There is no restriction as to the number and type of games an affiliate player may play.• At BB and below, a player attending university may affiliate with the university team and their home association at at the same level of play (Note: this applies to BB or lower registered University Teams only). <p>Revise referenced form ADP-F-02 as per the attached marked up form.</p> <p>Moved: VP Administration Seconded: VP Technical Carried</p> <p>10.1.16 MOTION D5-16-21 THAT: Article 4.3 Substitution for Sanctioned Events be changed as follows:</p> <p>4.3.1 In addition to the Player Substitution Procedure found in Games and Tournaments Player Substitutions for Invitational Tournaments the following applies:</p> <p>Where all teams and athletes involved are registered as 18+ and 35+ BB level and lower, substitutions must be approved by the regional ADP Coordinator (or ADP Chair if the regional position is vacant).</p>	
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Where all teams and athletes involved are registered as 18+ A Level, substitutions must be approved by the regional G&T Coordinator (or G&T Chair if the regional position is vacant).

4.3.2

All player substitutions are to be completed using the TRF Adjustment form (G&T-F-05).

4.3.3

All Bench Staff substitutions must use Bench Staff Substitution Form C-F-02 and be submitted to the O.R.A. office for approval.

4.3.4

Can only be from an appropriate age, same caliber or less, 18+, 35+

The only exception to the above is when a team is playing in a tournament at a higher skill level than they are registered. Substitutions may be requested from the level equivalent to the level of play at the tournament.

4.3.5

U19 registered players who are 18 years or older, on or before December 31st of the playing season, can be considered for substitution on 18+ teams.



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4.3.6

A player substituting on an 18+ team at the BB level and lower during a sanctioned event is defined as:

- a person who is registered with a Provincial Ringette Association;
- is in good standing with said Association;
- and is eligible to play Ringette within that jurisdiction.
- Proof of which must be supplied to the ADP committee to their satisfaction.

4.3.7

Any player that appears on more than one TRF Adjustment Form in the same sanctioned event constitutes a violation of sanction rules.

4.3.8

Players may play as a substitute for two (2) tournaments in a season. If a goaltender substitutes as a skater, she is then restricted to two (2) tournaments a season. Goaltenders are exempt when substituting as goaltenders.

4.39

For BB teams and lower, the maximum number of additional skaters is four (4) substitutes in any one (1) game. Rules still apply as defined under ADP and G&T.

4.3.10

For BB teams and lower, the maximum number of additional skaters is four (4) substitutes in any one (1) game. Rules still apply as defined under ADP and G&T.



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4.3.11

Players registered as independents are exempt from rule 4.3.4 except when substituting on a provincial level team.

4.3.12

All substitutions must have prior approval from ADP Regional Coordinator or Chair. Forms are to be submitted a minimum of fourteen (14) days before the start of the tournament.

4.3.13

Any cross-region substitutes must be approved by both Regional ADP Coordinators. The Regional Adult Coordinator of the requesting team will forward to the Regional Adult Coordinator of the substituting player to obtain their approval. In cases of cross region substitution form must be submitted twenty (20) days in advance of the start of the tournament.

Delete existing sub-article 4.3.10

Moved: VP Administration

Seconded: VP Technical

Carried



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	<p>10.1.17 MOTION D5-16-22 THAT: for the 2016-17 season, the Adult Program Development Provincial award criteria (14.3.10) be changed from one (1) recipient to two (2). Moved: VP Administration Seconded: Past President Carried</p> <p>10.2 Elite Development, Officiating Development, Sports Development and Coaching Development – Kelly Sitland Vice President, Technical</p> <p><u>ELITE DEVELOPMENT MOTIONS</u></p> <p>10.2.1 MOTION D5-16-23 THAT: "The Bench Staff of U19 AAA Team must be fully qualified for their position prior to being appointed as Bench Staff to the team" be changed to "The Head Coach of a U19 AAA Team must be fully qualified for their position prior to being appointed to the team. The remaining Bench Staff of a U19 AAA Team must be fully qualified for their position and have documentation in the ORA office by October 31 of the playing season or the first Challenge Cup, which ever comes first to be eligible to stay on the bench." Moved: VP Technical Seconded: Western Region Director Carried</p>	
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	<p><u>COACHING DEVELOPMENT MOTIONS</u></p> <p>10.2.2 MOTION D5-16-24 THAT: to make mandatory for all bench staff excluding 18+, to complete the one-time Respect in Sport Activity/leader/coach program by Jan 31. (\$30.00)</p> <p>Moved: VP Technical Seconded: VP Administration Defeated</p> <p>10.2.3 MOTION D5-16-25 THAT: the designation of Coach in Training be expanded to now cover female coaches ages 16-21, to give these coaches extended time to get certified.</p> <p>Moved: VP Technical Seconded: Past President Defeated</p> <p>10.2.4 MOTION D5-16-26 THAT: all U16 and U19 A Level Head coach and assistant coaches must be CI Certified by January 31, 2020.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p>	<p>Return to Committee to rethink and reword due to time and money demands on coaches.</p>
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	<p>10.2.5 MOTION D5-16-27 THAT: bench staff listed as a trainer are no longer required to complete CSI, CI or Hockey Trainer Certification.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>10.2.6 MOTION D5-16-28 THAT: only 1 Trainer is permitted to be on a bench during a sanctioned event at a time.</p> <p>Moved: VP Technical Seconded: Eastern Region Director Carried</p> <p><u>OFFICIATING MOTIONS</u></p> <p>10.2.7 MOTION D5-16-29 THAT: Section 8.8.2 of the Operating Manual be amended to allow officials to be selected to the Ontario Winter Games once every 2 events - so must not have attended the OWG's during the previous (1) event.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p>	
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	<p>10.2.8 MOTION D5-16-30 THAT: Section 8.8.1 of the Operating Manual be amended to include on-ice performance as an additional requirement for selection to the Ontario Winter Games.</p> <p>Moved: VP Technical Seconded: Western Region Director Carried</p> <p>10.2.9 MOTION D5-16-31 THAT: Section 8.8.5 of the Operating Manual requiring officials to be a minimum of 3A be deleted from the requirements for selection to the Challenge Cups and Ontario Winter Games.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>10.2.10 MOTION D5-16-32 THAT: it is the responsibility of any referee who has suffered a concussion to inform both their local Referee-In-Chief and also Ontario Ringette. The referee will not be approved to officiate any games until they have been cleared by a doctor.</p> <p>Moved: VP Technical Seconded: VP Communications Defeated</p>	
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	<p>10.2.11 MOTION D5-16-33 THAT: Section 8.9.4 of the Operating Manual be amended to include on-ice performance as an additional requirement for selection to Eastern Canadian Championships, with input from the Officiating Development Committee.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>10.2.12 MOTION D5-16-34 THAT: Section 8.9.2 of the Operating Manual be amended to allow officials to be selected to the Eastern Canadian Championships once every 2 events - so must not have attended the ECC's during the previous (1) event.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>10.2.13 MOTION D5-16-35 THAT: the rate for evaluators completing an on-ice evaluation be increased to \$20.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p>	
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	<p>10.2.14 MOTION D5-16-36 THAT: off-ice evaluators who attend tournaments for the sole purpose of evaluating be compensated meals at the ORA rate.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>10.2.15 MOTION D5-16-37 THAT: the application deadline for the National Scouting Program funding be moved from October 31st to December 31st.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>10.2.16 MOTION D5-16-38 THAT: complaints made against an official will be kept on file for 4 years. The referee will be informed of this record and that it may affect Provincial ranking.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>10.2.17 MOTION D5-16-39 THAT: the Officiating Chair MUST invite the top 20 officials on the list to the "AA" Provincial Championships and the top 10 officials to all Provincial events in some capacity.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p>	
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	<p>10.3 Honours and Awards</p> <p>The Board was advised award winners had been selected. Discussion revolved around who would notify the winners. Regional Directors were free to approach the winners but staff would send formal notification inviting the recipients to the Volunteer Awards Dinner as they had won an award without divulging the award won.</p>	<p>Staff to invite award winners to the Volunteer Award Dinner June 10.</p> <p>Staff to provide Regional Directors basic information for inclusion in speeches.</p>
<p>11. FINANCE COMMITTEE</p>	<p>11.1 Reported the office move was successful. Approximately \$18,000 was spent on moving, including new furniture. Deducting the furniture, which is capitalized as well as the moving allowance from the new landlord, the net cost was about \$5,000.</p>	
<p>12. PRESIDENT'S REPORT</p>	<p>12.1 The participant survey (Twitter) received over 400 responses, 80% of which were from parents. A high number of responses were skewed to the highest ratings resulting in a net promoter scale of 75 (out of 100) which is very high. Highlights include participants are having fun and would recommend Ringette to a friend which will impact marketing plans.</p> <p>As this is this Board's last meeting, thanks to all for their hard work and participation, especially the Past President for laying a solid foundation for focusing the organization where it needs to go. Congratulations on accomplishments to all.</p>	



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13.	13.1 Summary of the complaints and appeals received during the year was presented.	
14.	14.1 There was no old business to discuss.	



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<p>15.</p>	<p>15.1 MOTION D5-16-40 THAT: No administrative fine be levied for late payment until such time as the late party has been informed in writing of the missed deadline and has failed to remedy it within a short but reasonable amount of time.</p> <p>Rationale:</p> <p>The existing system of automatic administrative fines for late payment is a trap for the unwary and creates bad feelings when invoked. Most missed deadlines are relatively innocent cases of volunteer overload and/or lack of training and should not be unnecessarily ‘criminalized’. To be more supportive of the volunteers the office will give fair warning that a fine is pending and provide an opportunity to rectify the situation before it gets worse. A fine is not appropriate in cases of simple misunderstanding or oversight. It is appropriate in cases of wilful neglect, intransigence or excessive delay.</p> <p>If the administrative fine is not paid in time then the late party can always pay \$100 and get an informal Administrative Review to explain in detail what happened and formally ask for a reduction in the amount.</p> <p>Please note that this policy does not apply to *all* administrative fines – just to those triggered by a missed deadline.</p> <p>Moved: VP Technical Seconded: VP Administration Carried</p> <p>15.2 Discussion of how motions were incorporated into the Operating Manual.</p>	
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16.	16.1 Motion: D3-16- 09 THAT: the meeting be adjourned. Moved: VP Technical Seconded: VP Administration Carried Time: 7:25 pm Next Meeting: June 11, 2017	
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