



**Board of Directors Meeting D5-10
November 27-28, 2010
Westin Bristol Place Hotel, Etobicoke**



Present: Harry Hirsimaki- President
Janet Logan- VP Communication
Chris Nielsen- Central Director
Peter Westelaken- Western Director
Terry Nosal- Elite Chair
Absent: Jeff Francom- Northeastern Director

Nick Sirenko- VP Finance
Clark Priolo- VP Technical
Kathy Noxon- Eastern Director
Ellorie Hanson (Past President)
Mike Beaton- Executive Director

Jo-Ann Wilson- VP Administration
Kim Noxon- Athlete Representative
Robert Crandall- Southern Director
Brent Bunting- Officiating Chair

Agenda Items	Discussion	Action
1. Roll Call		
2. Adoption of Agenda	Additions made Carried	
3. Adoption of the Minutes of September 18-19, 2010- business arising from the Minutes	July 20 th minutes to be e-mailed Motion to accept the minutes Carried	
4. Correspondence	Dealt with throughout course of agenda	
5. VP Finance	<ul style="list-style-type: none"> • Reserve Funds Refund to Membership D5-10-12: THAT: TO ALLOCATE AND DISTRIBUTE TO MEMBER ASSOCIATION ON A PER-PLAYER BASIS. ANY ASSOCIATION REGISTERED AS AT MARCH 31, 2010, \$100,000.00. ANY ASSOCIATIONS NOT ACTIVE IN THE 2010-2011 WILL BE HELD IN TRUST FOR ONE YEAR. Carried- based on numbers as of last AGM; suggested that the refund be set up as a credit in the books • Reserve Funds Policy D5-10-11: THAT: TO ACCEPT RESERVE FUNDS POLICY AS PRESENTED AND AMENDED Carried- submitted proposal was amended to include scholarship • Eagle Lake Camp- financial feasibility-past camp did not breakeven, registration is down but spending adjustments were made where possible. Another consideration is the number of competing camp options which were not there in the past. • Cambridge Ringette-RC Nationals sponsorship-if we go forward with donation we act as a SPONSOR and make ourselves visible as a Corporate Sponsor, "sell our product" as ORA. D5-10-13: THAT: BECOME A SPONSOR FOR CANADIAN RINGETTE CHAMPIONSHIPS. SPECIFICALLY TO PARTICIPATE IN TWO GOLD LEVEL SPONSORSHIP PACKAGES, COST \$10,000.00 (2 @ \$5,000.00) Carried- purchase two gold sponsorships- naming of two divisions etc. Southern Director abstained • Team Ontario CWG budget concerns- no obvious fundraising efforts by the team to help offset the costs, core costs about \$75,000 for the team and the extras on top should be funded through the team and not the ORA monies that have been budgeted (\$40,000)and grants; have expectations been made clear to the team on where the monies should be spent, can the spending be justified <p>ORA main money not in, no causes for concern at this point</p>	



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	<p>Jo-Ann raised question for Finance Committee on "discretionary" spending that would not require Board vote/involvement.</p>	
<p>6. Regional Directors Reports</p>	<p>Southern and Eastern submitted Regional meeting minutes/reports to be sent to the office</p>	
<p>7. Athlete Rep Report</p>	<p>submitted</p>	
<p>8. VP Administration Adult Membership Elite</p>	<p>Adult-VP Admin has included in her report Membership Services- VP Admin in her report Elite (Motions sent separately)-Questions raised about number of weekends that Team Ontario is committed to- schedules for the events drives the scheduling of the team; Elite is creating a handbook for future teams to prepare players for the requirements and expectations Motions were brought forth that will fill the void that any region not offering a team will leave to keep Ringette at 6 teams in OWG. Harry has had some discussions with NW and discussions within NW Questions raised on whether other regions may have difficulty player pool size-wise that would put them in a high-level competitive situation; is regional representation the desire of the board? Keeping 6th team is important to the development of the sport. D5-10-01: THAT: IF A REGION DOES NOT HAVE A AAA REGIONAL TEAM, A AAA COMPOSITE TEAM CONSISTING OF PLAYERS CUT FROM OTHER REGIONAL AAA TEAMS, AS WELL AS ANY PLAYERS FROM A REGION NOT OFFERING A AAA TEAM, WILL BE FORMED. Carried</p> <p>D5-10-02: THAT: THE INTENT TO FORM A AAA TEAM WITHIN A REGION FOLLOW THE TWO YEAR CYCLE FOR AAA AND THE TIMELINE PRESENTED: <u>OCTOBER-NOVEMBER (FIRST YEAR OF CYCLE)</u> - ANNOUNCEMENT IS MADE WITHIN REGION THAT THE REGION IS NOW ACCEPTING APPLICATIONS FOR QUALIFIED COACHES WHO WOULD LIKE TO BE INVOLVED IN COACHING AT THE AAA LEVEL <u>DECEMBER 31ST (FIRST YEAR OF CYCLE)</u> - COACHING SELECTION MUST BE FINALIZED <u>JANUARY 30TH (FIRST YEAR OF CYCLE)</u> - APPLICATIONS FOR COMPOSITE TEAM HEAD COACH BE ACCEPTED <u>FEBRUARY 28TH (FIRST YEAR OF CYCLE)</u> - HEAD COACH OF COMPOSITE TEAM SELECTED <u>APRIL - MAY (FIRST YEAR OF CYCLE)</u> - TRY OUTS FOR REGIONAL AAA TEAMS TAKE PLACE (MUST BE COMPLETED BY MAY 31ST) <u>JULY 31ST (FIRST YEAR OF CYCLE)</u> - COMPOSITE TEAM SELECTION BE COMPLETED Carried- all regions but Eastern expressed an ability to meet tryouts; Eastern has issues with availability of ice</p> <p>D5-10-03: THAT: THE FOLLOWING COMPOSITE TEAM SELECTION PROCESS AND TIMELINE AS LAID OUT BY THE ELITE DEVELOPMENT COMMITTEE BE ACCEPTED: <u>JANUARY 31ST (FIRST YEAR OF CYCLE)</u> - APPLICATIONS FOR COMPOSITE TEAM HEAD COACH <u>APRIL - MAY (FIRST YEAR OF CYCLE)</u> - COMPOSITE TEAM TRY OUT LETTERS WILL BE ISSUED TO THOSE INVITED TO ATTEND UPON BEING CUT FROM THEIR HOME REGION AAA TEAM SELECTION. THE COMPOSITE TEAM WILL CONSIST OF PLAYERS</p>	<p>Chair of Elite to make calls to NW names that she is given to determine where the interest lies in the area, by December. Composite team coach application process to commence As per Motion#2</p> <p>Request that the regions submit their coaching selection criteria so that the committee has a starting; criteria must come back for a Motion.</p> <p>Manual Changes and Membership Notices for ORA website</p>



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	<p>CUT FROM THEIR HOME REGIONAL AAA TEAMS, AS WELL AS ANY PLAYERS INTERESTED IN TRYING OUT AT THE ELITE LEVEL, WHERE A REGIONAL AAA TEAM WAS NOT OFFERED. EACH REGION WILL COMPLETE THEIR TRYOUTS AND PROVIDE A FULL ROSTER BY MAY 31ST OF THAT YEAR.</p> <p>NOTE: YOU MUST ATTEND AND BE CUT FROM YOUR HOME REGION'S RESPECTIVE AAA TEAM IN ORDER TO ATTEND THE COMPOSITE TEAM TRYOUTS.</p> <p>Carried- amend from 6th to composite team; includes exception for injured players, documentation required for players unable to take part in the Home region tryouts</p> <p>D5-10-04: THAT: IN THE EVENT OF A COMPOSITE TEAM, THE ELITE COMMITTEE AND COACHING DEVELOPMENT COMMITTEE WILL DEVELOP A SELECTION COMMITTEE AND CRITERIA FOR SELECTING A HEAD COACH FOR THAT TEAM.</p> <p>Carried- should region not having a team be included in the selection process? Consensus is that the region has relinquished any say in the team and the team will not be called the "X" region team but will be "Host" team or some other non-identifying moniker. A selection committee with Elite and Coaching reps should be struck to choose the team. Criteria from Board on what is being looked at in the process, going forward is there a choice from the NW at this time that may be included in the bench staff to train for the future</p> <p>D5-10-15: THAT: ANY TEAMS GOING TO EASTERN CANADIAN CHAMPIONSHIPS REPRESENTING ONTARIO WILL WEAR A TEAM ONTARIO UNIFORM BEGINNING 2011.</p> <p>Carried -uniforms for the Eastern Championship teams at U16 and U19- other Provinces will be sending their teams under the Provincial sweaters and any other teams would be "association" teams. Finance Committee was consulted and the monies were allocated to allow for this purchase to be made for the 2011 Eastern Championship attendees</p>	<p>Coaching and Elite Committees to work together to create criteria and selection committee.</p>
<p>9. VP Technical Coaching Officiating</p>	<p>Officiating Development (Motions sent separately)</p> <p>D5-10-05: THAT: CHANGE 9i OF THE OFFICIATING SECTION TO INCORPORATE THE CHANGES TO THE EASTERN CANADIAN TWEEN CHAMPIONSHIPS AND THE SUBSEQUENT MODIFICATIONS TO THE SELECTION PROCESS FOR OFFICIALS.</p> <p>Carried- reflects changes to Eastern Canadian Championships that will include U16 A and U19 A.</p> <p>D5-10-06: THAT: ADD SECTION 9j TO THE OFFICIATING SECTION TO INCORPORATE THE ADDITION OF THE U12 PROVINCIAL CHAMPIONSHIPS AND THE SUBSEQUENT ADDITION OF A SELECTION PROCESS FOR OFFICIALS.</p> <p>Carried- reflects the addition of the U12 event to the provincial event championship events; use it as a development step for Officiating at Provincial level events. Developed POD Manual and plans to revamp for next season;</p> <p>Coaching Development (Motion sent separately)</p> <p>D5-10-07: THAT: ALL COACHES WHO WERE CSI OR CI TRAINED BETWEEN JANUARY 1, 2006 AND DECEMBER 31, 2010 MUST COMPLETE THE APPROPRIATE MAKE ETHICAL DECISIONS (MED) ON-LINE EVALUATION BY JANUARY 8, 2012. (I.E. CSI TRAINED COACHES COMPLETE THE CSI ON-LINE EVALUATION AND CI TRAINED COACHES COMPLETE THE CI ON-LINE EVALUATION). COACHES WHO BECAME CSI OR CI TRAINED PRIOR TO JANUARY 1, 2006 MUST COMPLETE THE APPROPRIATE MAKE ETHICAL DECISIONS ON-LINE EVALUATION BY JANUARY 8, 2011. COACHES WHO</p>	<p>Requested a spreadsheet on the POD program over the years. Who has been involved and what their progress has been through the years, Brent to provide</p> <p>Communication with coaches...include a space on the website for coaching communication; coordinators, registrars to collect e-mails Membership Notice will be required</p>



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	<p>WERE TRAINED UNDER THE OLD LEVEL SYSTEM MUST COMPLETE THE MED UPGRADE BY JANUARY 8, 2011. THE MED UPGRADE INVOLVES ATTENDING AN MED MODULE APPROPRIATE FOR THE LEVEL THEY ARE TRAINED AND COMPLETING THE RESPECTIVE MED ON-LINE EVALUATION. (I.E. LEVEL 1 COACHES WILL COMPLETE THE CSI MED MODULE AND ON-LINE EVALUATION AND LEVEL 2 COACHES WILL COMPLETE THE CI MED MODULE AND ON-LINE EVALUATION.) GOING FORWARD, ANY COACH COMPLETING A CSI OR CI CLINIC MUST COMPLETE THE APPROPRIATE MED ON-LINE EVALUATION BY JANUARY 8TH OF THE FOLLOWING PLAYING SEASON.</p> <p>Carried- getting an NCCP number can be a 3 month process, facilitators need to make coaches aware. 2011 date for MED should not be a surprise to coaches needing the "upgrade" and the 2012 date is not out of line.</p>	
<p>10. VP Communications G&T Athlete/LTAD</p>	<p>G&T (tabled motion from September) D5-10-10: THAT: THE REGISTRATION FEE FOR THE PROVINCIAL EVENTS BE INCREASED BY \$100 PER TEAM. THE REGISTRATION FEE FOR U19 AA AND U16 AA WOULD BE \$1300 PER TEAM. THE REGISTRATION FEE FOR U14AA, ALL A TEAMS AND ALL U12 TEAMS WOULD BE \$1250 PER TEAM.</p> <p>Carried- set registration fees for Provincial events VP Finance committee looked over event budgets and made recommendations on core cost issues.</p> <p>D5-10-14: THAT: FOR THE 2010-2011 PRCs "CORE COSTS" WILL BE CONSIDERED VARIABLE FOR THE FOLLOWING: ICE, OFFICIATING MEALS AND TRAVEL. ANY CORE COST ITEMS THAT EXCEED APPROVED BUDGET WILL BE COMPENSATED SUBJECT TO SATISFACTION OF G&T AND FINANCE.</p> <p>Carried- Variable costs such as Ice and officiating to be covered under core costs so that hosts are not left holding the debt.</p> <p>Athlete/LTAD (conference call minutes distributed earlier)</p> <p>Requested January meeting dates for both committees- Athlete/LTAD to meet January 8-9 in Whitby; G&T to meet January 15-16 in Waterloo. Minutes and Motions will need to be prepared quickly for distribution to the Board of Directors for their January 22-23 meeting.</p>	<p>Membership Notice</p> <p>Discussions on budget between officiating and G&T to keep costs in check. G&T to watch budget to make sure profit is not made cutting corners in areas that will reduce the on-ice quality of the game</p> <p>Committees to assist with arranging a meeting space by contacting Whitby and Waterloo Associations. Tech Director to assist with hotels through HTG.</p>
<p>11. President's Report</p>	<p>No stand-alone report all contained in other business</p>	
<p>12. Executive Director's Report</p>	<p>Submitted report Eagle Lake to be covered in Finance. Round Table on the effects of HST on Youth Sports early December at Queen's Park- either Mike or Karla will be in attendance Canadian Sport for Life Plan to Plan grant received; \$7000.00 grant with \$6000.00 for consultant to work with the Athlete/LTAD committee.</p>	
<p>13. Old Business</p>	<ul style="list-style-type: none"> Update on St Clements issues-Appeal went through and the Panel made a decision and there are still some outstanding issues; Appeal Panel determined that the team is sanctioned to compete; 	



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	<p>WORL will not accept the team into the League, CORL has also not accepted them into the League. Members of Appeals Panel left room and In Camera Meeting proceeded.</p> <ul style="list-style-type: none"> • Operating Manual-revision dates etc.-reformatting of the manual is complete and to be sent to the committees but due to staffing issues has not be done. Under the new format changes will be bolded or highlighted or underlined to make them obvious. • Meeting Sites- internet in small meetings and guest rooms will be 15 and in bigger rooms they will cut connection fee in half. Willing to turn off the air fresheners in the public areas with notice that the group is coming. How long is the ORA committed to attending meeting in the present site? Is it worth investigating new venues with regards to meeting room costs, free internet, free parking? • April, 2011 SCM alternate date- April 29 to May 1, 2010 	<p>Remind hotel to turn off air fresheners prior to arrival. Look into options. Standing Committees to indicate whether they want internet connection or flip charts...create checklist of requirements</p>
14. Planning	<p>Where are we? Where are we heading? How will we get there? See attached.</p>	
15. Other Business	<ul style="list-style-type: none"> • Communication- correspondence- easier access on ORA Contact page for Regional Director's information; protocol for dealing with correspondence; appropriate channels for information requests, questions and answers Full minutes will be posted and Membership Notice will include rationale. Redirect the e-mail, letter to the appropriate person to answer the question. • Ringette Canada AGM- update/report from ORA attendees on what occurred- discussions and seminars were attended. Ice Makers association looking for input from user groups. 2013 New Brunswick selected as CRC Host. • Process for Selection of Committee Chairs- where are we in the creation of this process? • Release Policy-covered above • Relocation Policy-covered above (documentation latitude may need to be defined- burden of proof should lie with the person providing the documentation not with the Region or the ORA to police) information with privacy issues needs to be considered and protected 	<p>Send things out directly to Board rather than entirely through the office when submission has been delayed (late) also duplicate through the ORA office just to ensure proper distribution ie no one left off the e-mail list. Switch link for coaching chair to Kathy MacCaw...a test e-mail will be sent by Admin for all Contacts on Board and Chairs.</p> <p>Reports will be circulated after attending Ringette Canada meetings. Minutes from AGM to be circulated.</p> <p>Clark and Jo-Ann to work on – Kathy and Kim had sent out suggestions that can be used as a jumping off point</p> <p>Mike to look into what other sports do regarding relocation and what options are out there to tighten things; what power as a sport do we have to check the validity of the documentation</p>



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	<ul style="list-style-type: none"> • Appeals Policy/Appeal Panel Decisions-covered above D5-10-09: THAT: THE APPEALS POLICY BE AMENDED TO READ SECTION 17. v. REFUND OF THE APPEAL FEE OF \$500.00 TO THE APPELLANT MINUS A MINIMUM ADMINISTRATIVE FEE OF \$100.00 Carried- sets a minimum dollar amount to be returned • Sanctioning of Teams- topic covered in other items • ORA Rulings and Decisions- topic covered in other items • Quest for Gold process approval D5-10-08: THAT: THE QUEST FOR GOLD-ATHLETE SELECTION CRITERIA FOR 2010-2011 BE ACCEPTED. Carried-process has been posted on the ORA website since October. • Request from West Ferris for letter of support as host for World Championships bid- • Request from London Lynx for donation for trip to Helsinki- U16 A players over Christmas Break. Offer of goodwill gifts in the form of ORA pins (money within budget for sport promotion) • Board Representation at CWG- money should be within the budget to send a Board Rep 	<p>provided.</p> <p>What does their bid look like; contact Jeff Francom for more information</p> <p>Automatic endorsement. Mike Beaton to contact London team to inform them of the donation of ORA pins.</p> <p>Harry Hirsimaki will work with Hudson Travel to make arrangements for his attendance at CWGs.</p>
<p>16. To Do List</p> <ul style="list-style-type: none"> • 2010-2011 	<p>Add revision date to the TO-Do list.</p>	
<p>Adjournment</p>	<p>Adjourned at 7 pm Sunday, November 28, 2010</p>	
<p>Next Meeting</p>	<p>January 21-23, 2011</p>	



Attachment One

Planning Brainstorm

TOP SIX

Sport promotion- promote growth;

corporate image; “Do you know” style of video for You Tube

Showcase sport (entertainment)

Events to Support a Cause for example Breast Cancer- create press- “ring for the cure” as a year end event rather than Challenge Cup

High school Ringette – support a one day event- high school challenge cup

School gym Ringette

Get into elementary schools to attract younger players to the game- school challenge cup

Utilization of Resources

Skills course in school- credit given- investigate through hockey that had offered it. Arenas are empty during the day.

Centres of Excellence program in Quebec

Who do we align with to get our voice heard regarding ice costs and arena usage...political activism

Provide assistance to associations to hardwire shot clocks

How to make arenas more Ringette friendly

Financial

Sponsors

Sponsorship for PRC and Team Ont.

Did we get value for money?- Was money spent wisely, how do we determine?

National Uniform Replacement policy

Volunteers

Increasing on-ice officials

Increasing volunteer numbers; volunteer retention (officials, coaches, executive, volunteer retention)

Communication

WebSite Better utilization of registration software- compatibility of Ringette Canada

Contact Management Software

Centralize system for registration to include credit card payment/ paypal

Tournament link stat links

Manuals Policy Update Clean Up make user friendly; rejuvenate add linkage from one spot to another



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How do we get attendees to the AGM to take part and exchange ideas.

Community Development

Boys Division

Attract House League for New Players

Equipment in a bag for underprivileged players.

½ ice for teams; 1/3 ice for teams

Mechanism for starting a new association along the lines of Come Try Ringette

Competitive Development

Host Retention for Provincial Events

How do we proceed with Provincials?- one division all levels?

Expanding number of teams that represent the province at National events- Eastern Championships uniforms- can get done now.