



**ONTARIO RINGETTE ASSOCIATION**

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## **AGENDA**

**Board of Directors Meeting – January 24, 2015**

**Westin Bristol Place, Toronto, ON**

**Saturday, January 24 (9:00 am)**

**Meeting Room: Plaza A**

### **Scheduled Events:**

**Catered lunch on Saturday at 12:30 PM**

## 1. Roll Call

### Present

Keith Kaiser – President (conference call)  
Janet Logan – Vice President Administration  
Nick Sirenko – Vice President Finance  
Kim Noxon – Vice President Technical  
Byron Johnson – Vice President Communications  
Megan MacDonald – Athletic Director  
Jamie Showers – Central Region Director  
Kathy Noxon – Eastern Region Director  
Susan Weiskopf – Northeastern Region Director  
Rob Crandall – Southern Region Director  
Peter Westelaken – Western Region Director

### Vacant

Northwestern Region Director

### Staff in Attendance

Mike Beaton – Executive Director  
Rose Snagg – Administrative Coordinator

## 2. Additions and adoption of the Agenda

- Additions
  - New Business: New policy for reviewing funds
  - Old Business: Action Items
  - Sports Development: Concerns regarding U12P
  - Elite Development: Cross border university students on AAA teams
  - Games and Tournaments: Insurance issues

2.1. **MOTION D4-14-01 THAT:** The Board of Directors approve the Agenda (With changes and additions)

**Moved: Northeastern Region Director**

**Seconded: Athlete Director**

***Carried***

## 3. Adoption of the Minutes from the November 22-23, 2014 Board of Directors Meeting

3.1. **MOTION D4-14-02 THAT:** The Minutes of November 22-23, 2014 Meeting of the ORA Board of Directors be accepted (as amended)

**Moved: Western Region Director**

**Seconded: Central Region Director**

***Carried***

3.2. Business arising from the minutes

#### 4. Correspondence

*Etobicoke Ringette Association received a grant from the PanAm games to support further membership and involvement for Ringette totaling \$16,000.*

#### 5. In Camera Session

#### 6. Athletic Director and Regional Directors

##### 6.1. Reports from the Athletic Director and Regional Directors

6.1.1. Athlete Director: Attached

6.1.2. Western: Attached

6.1.3. Northeastern: Nothing to report

6.1.4. Southern:

*Southern region has fallen behind on selecting an AAA coach.*

6.1.5. Central:

*AAA did not receive any applicants for coaches. It has been difficult to keep coaches since the scheduling does not fit applicant's needs. The level of requirements for the coach has increased. Regional Director will be coaching the AAA team this year and he is currently formulating a bench staff as co-coaches.*

6.1.6. Eastern

*Laura Knowles has retired as an official. Mike Lester is the coach for AAA team.*

6.2. **MOTION D4-14-03 THAT:** The Athletic Director and Regional Directors' Reports are accepted.

**Moved: President**

**Seconded: Southern Regional Director**

**Carried**

#### 7. Vice President of Communications – Byron Johnson

- Created the online survey to determine the type of traffic on the ORA website.
- With the Southern Regions Director's help, the RFP should be done by the end of this week.
  - RFP proposal will require funds from the IT reserve to update the website.
- Had meeting regarding regional boundaries and came to the conclusion that we should address these problems through policy changes.
  - Freer association releases.
  - Allow players to try out for other regional teams if they are cut from their home association regional team.

## 8. Finance Committee – Nick Sirenko, VP Finance

*Attached*

## 9. Janet Logan, VP Administration (Adult, Elite, Games and Tournaments and Officiating)

### 9.1. Adult Development

*Contact has been made with the Chair of Adult Development. There needs to be more consistent communication between the Adult Chair and the Vice President of Administration. If the Chair requires more support, it will be given upon request. Adult Chair may need to attend with the President, Vice President of Communications and the Vice President of Administration to reach a solution to this ongoing problem.*

*Adults within the sport of Ringette need stricter guidelines and consequences for their actions if they do not align with current Ontario Ringette Association policies and procedures.*

*Questions regarding the OAIC tournament and if it is considered to be an Ontario Ringette Association event and if planning needs to be done. Western and Central Regions will not be participating in this tournament since they have tournaments already booked.*

### 9.2. Elite Development

*AAA teams: directors are finishing the appointment process. AAA player going away to school, they can come back and forth to still play in challenge cups. Should they still be eligible to play on their regional AAA team or can they play in a different province? Policy regarding this matter needs to be reviewed by the Elite Committee since it is not very clear. This should be resolved by March 7<sup>th</sup>. Changes will not take affect this season.*

### 9.3. Games and Tournaments

*Discussion held on when the format for the U12 regional teams was decided. Executive Director suggested that any changes to the policy need to be put forward as a motion.*

9.3.1. **MOTION D4-14-04 THAT:** The 2015 U12 event be U12 regional division of 4 teams will play a double round robin with no semi-final.

**Moved: Vice President Administration**

**Seconded: Central Regional Director**

**Carried**

*Discussion held regarding the situation with the shortage regional teams in the tournament. Also, that the conference call minutes can be misinterpreted due to the vagueness of the amount of teams already in the tournament. The Ontario Ringette Association may need to look into extending the date for registration or rethink the U12 representation at the yearend event since*

*there aren't enough teams this year. This may be something for the Games and Tournaments committee to look into.*

- 9.3.2. **MOTION D4-14-05 THAT:** Beginning in July, 2015, the U19A teams will be required to submit their tournament selections for tournament assignment at the August SCM.

**Moved: Vice President Administration**

**Seconded: Central Region Director**

***Carried***

- 9.3.3. **MOTION D4-14-06 THAT:** Two sets of participation medals be purchased for the U12PR division at the U12PP Provincial Event to be given as participation medals to the third and fourth team in the division. The difference in the total cost of medals (participation for two teams as opposed to bronze for one) should be covered by the G&T budget as opposed to being charged to the host as it represents an additional and unanticipated cost.

*Discussion held on planning, cost and distribution of medals.*

**Moved: Vice President Administration**

**Seconded: Northeastern Regional Director**

***Carried***

- 9.3.4. **MOTION D4-14-07 THAT:** Waterloo be named as the host for the 2016 AA Provincial Championships to be held from March 10-13, 2016.

**Moved: Vice President Administration**

**Seconded: Central Region Director**

***Carried***

- 9.3.5. **MOTION D4-14-08 THAT:** Timmins be named as the host for the 2016 A Provincial Championships to be held from March 17-20, 2016.

**Moved: Vice President Administration**

**Seconded: Athlete Director**

***Carried***

- 9.3.6. **MOTION D4-14-09 THAT:** City of Ottawa be named as the host for the 2016 U12PP Provincial Event to be held from April 7-10, 2016

*Discussion held on how associations will be notified of their successful application to host the Provincial Event resulting with Regional Directors taking on that responsibility.*

**Moved: Vice President Administration**

**Seconded: Northeastern Regional Director**

***Carried***

9.3.7. **MOTION D4-14-10 THAT:** Beginning with the 2015/16 season, the total number of teams attending the AA Provincials at the 18+ Open A Jacks division will be capped at 10.

*Discussion held on the clarification of motion which was captured in the rationale.*

**Moved: Vice President Administration**

**Seconded: Eastern Regional Director**

***Carried***

#### 9.4. Officiating Development

*The Canadian Winter Games invited eight officials to the event, seven are from Ontario. Chair of Officiating has requested that the CWG and ORA logo be printed on their officiating uniform and that they receive a token to commemorate their achievement.*

*Discussion held on how this will help increase growth within Officiating. It was decided that it would be more appropriate to recognize these officials at AA or A provincial tournament.*

**MOTION D4-14-11 THAT: Seven officials will be invited to attend the AGM be recognized at the dinner without receiving a token.**

**Moved: Vice President Finance**

**Seconded: Western Regional Director**

***Defeated***

#### **10. Kim Noxon, VP Technical (Coaching, Membership, Rules and Sports Development)**

*Leadership camp budget, including advertising, has been approved.*

10.1. Coaching Development

10.2. Membership Services

10.3. Rules Development

10.4. Sport Development

*Discussion was held regarding U12 development and forming U12 provincial teams in the spring since we are losing players to other sports over the spring and summer months. Vice President Technical will be having a conference call to discuss this further and should be resolved by March 7<sup>th</sup>.*

#### **11. Executive Committee**

Nothing to report.

## 12. Finance Committee

*Provincials and provincial budgets: all of this is based on the assumption that someone is taking care of certain responsibilities. Try and firm up the process of how budgets are created, how to move them forward and who does what in the process of moving it forward. It would involve participation from hosts, finance and G&T to make it more concrete for the May board meeting. Tabled issue will be resolved at the May board meeting.*

## 13. President's Report – Keith Kaiser

*Previously circulated. Ringette Conference call resulted in policy motion's being passed except the President and Executive Director's titles will not be changed.*

## 14. Executive Director – Mike Beaton

*Met with the Ministry of Tourism, Culture and Sport representatives and as a non PanAm sport which means the focus is not on the sport of Ringette. Ringette might lose money since there isn't an advocate for the sport. Elite participation is the only group considered when determining the amount of participants within Ringette.*

*There might be an increase in registration fees if there isn't enough funding from the government. We need sports consultants when who will advocate for sports such as Ringette. We continue to receive grant money in September when the fiscal year starts in April which is inconvenient. There hasn't been enough communication between Ringette Canada and the Ontario Ringette Association. They have been asking people to sit a risk management workshop.*

*The Executive Director will be attending a workshop from Mar 9-11 to develop policies with Ringette Canada.*

*Sport4 Ontario is undergoing a review of current structure and funding and will advocate for individual sports. The organization is not funded by the government so they can critique them and ask for more funds. It would affect us if it disappeared since they look at funding models.*

## 15. Old Business

### 15.1. Legal Opinion on Boys in Ringette

*Some found the report inconclusive and hard to draw principles from. The membership don't seem supportive of the idea especially since women take ownership of this sport. Consideration will be given to having a moderated debate regarding this issue at the Annual General Meeting this year.*

### 15.2. **MOTION D4-14-12 THAT:** All updates to the Standing Committees Sections of the Operating Manual and all Membership Notices as requested by the Committees on their motion forms or created by them must be forwarded to the Committee Chair for circulation to the Committee

for approval prior to being posted and/or circulated. The Committee Chair is to return the approved updates and notices within five (5) days of receiving them.

**Moved: President**

**Seconded: Eastern Regional Director**

***Carried***

- 15.3. **MOTION D4-14-13 THAT:** changes to documents that impact the Standing Committees need to be sent to the Committee Chairs for circulation to the Committee twenty-four (24) hours prior to being sent to the membership

**Moved: Northeastern Regional Director**

**Second: Central**

***Carried***

- 15.4. **MOTION D4-14-14 THAT:** Ontario Ringette adopt as policy the proposed Anti-doping policy

*Discussion held on the appeals process in the Anti-doping Policy. The last portion of the policy will refer to the existing appeals policy in the Operating Manual.*

**Moved: Athlete Director**

**Seconded: Vice President Communications**

***Carried***

- 15.5. **MOTION D4-14-15 THAT:** Ontario Ringette adopt as policy the proposed Financial and signing officers Policy

*Discussion held on the signing policy. This will be brought forward at the May Board of Directors meeting.*

**Moved: Vice President Finance**

**Seconded: Western Regional Director**

***Carried***

- 15.6. **MOTION D4-14-16 THAT:** Ontario Ringette adopt as policy the proposed AGM Proxy Voting Form

*Discussion held on the amount of forms needed for voting process. President suggested three forms: delegate, proxy and absentee voting forms. Executive Director raises point that absentee voting will not apply if motion is amended.*

**Moved: Vice President Finance**

**Second: Western Regional Director**

***Carried***



- 15.7. **MOTION D4-14-17 THAT:** Ontario Ringette adopt as policy the proposed definition of Life Membership

*Discussion on how to recognize persons who qualify for lifetime membership since the word “membership” is now used to refer to our member associations. Vice President of Communications suggests renaming it to “Life Honourees”.*

**Moved: Western Regional Director**

**Second: Central Regional Director**

**Carried**

- 15.8. **MOTION D4-14-18 THAT:** Ontario Ringette adopt as policy the proposed Standing Committee additions to policy

**Moved: Northeastern Regional Director**

**Seconded: Central Regional Director**

**Carried**

- 15.9. **MOTION D4-14-19 THAT:** Ontario Ringette adopt as policy the proposed Nominations Chair Duties policy

*We have to ask if there are nominations on the floor regardless of the number of nominees.*

**Moved: Northeastern Regional Director**

**Seconded: Western Regional Director**

**Carried**

## 16. New Business

- *Executive Director and Southern Region Director will develop the appeals process and bring it forward as a motion for the January BOD meeting.*

*Executive Director and Southern Region Director determined that this will be used for situations that don't fall into the normal review process. Fines are assigned because members haven't followed the process. Southern Region says that the offender should acknowledge that the infraction has occurred; they don't do it again; pay the fine in full within three week; put additional money at risk; explain it all in writing with mitigating circumstances.*

- 16.1. **MOTION D4-14-20 THAT:** The formal review of the administrated procedural fines as circulated be adopted

**Moved: Southern Regional Director**

**Seconded Western Regional Director**

**Carried**

*The fining authority will be sent a copy of the request and they will have time to respond to the reasons why they handing out the fine. Repeat offenders will be treated differently than a first*

*time offender. The process opens up communication from all aspects and one can bring the information back from the appeal and can it filter through all the issues and take it to the panel.*

**17. Next Meeting**

- Board of Directors Meeting: May 1<sup>st</sup> – 3<sup>rd</sup>, 2015

**18. Adjournment**

**MOTION D4-14-21 THAT:** The Board of Directors meeting be adjourned.

**Moved: Central Regional Director**

**Seconded: Vice President Technical**

***Carried***