



Board of Directors Minutes – Meeting D4-09
January 16, 2010
Westin Bristol Place Hotel, Etobicoke

Present:	Ellorie Hanson – President Nick Sirenko – VP Finance Kathy Noxon – Eastern Region Jodi Walsh – Athlete Rep	Harry Hirsimaki – VP Administration Carolyn Mountjoy – VP Communications Connie Gould – Northwest Region	Jo-Ann Wilson – VP Technical Chris Nielsen – Central Region Peter Westelaken – Western Region
Absent:	Jeff Francom – Northeast Region	Mike Chaudet – Southern Region	
Staff:	Mike Beaton – Executive Director		

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Roll Call			
Additions & Adoption of Agenda	Additions to the agenda: Team Ontario logo, statistician for Provincials, AGM.	Motion D4-09-01 “That the agenda be adopted as amended.” Moved by Carolyn Mountjoy Seconded by Jo-Ann Wilson Carried	
Adoption of Minutes & Reports		Motion D4-09-02 “That the minutes of the November 7, 2009 meeting be approved.” Moved by Carolyn Mountjoy Seconded by Jo-Ann Wilson Carried Motion D4-09-03 “That the submitted reports be accepted.” Moved by Carolyn Mountjoy Seconded by Kathy Noxon Carried Motion D4-09-04 “That Connie Gould (Northwest Region) be installed as a member of the Board of Directors for 2009-2010.” Moved by Carolyn Mountjoy Seconded by Kathy Noxon Carried	
To Do List	Reviewed and updated.	<u>Action:</u> • new list to be produced	VP Comm
Correspondence	No correspondence to review.		
Regional Director’s Reports	Reports received via email from Central, Eastern, Southern and Western.		

VP Finance	Report received via email and Nick supplied copies.	<u>Action:</u> • VPs to contact Chairs to inform them of any reduced budget lines for this fiscal year.	
Athlete Rep Report	No report received.		
VP Administration	Report received via email. <u>Elite Development</u> • Revision to tabled Motion D3-09-05. • The Board will give direction to the Team Ontario bench staff that the two true Northwest players will be invited to the Team Ontario tryout camp in May 2010. • The resubmitted motion (D3-09-06) referring to limiting the selection of players from the Northwest AAA team to the Team Ontario tryout camp was not accepted because it was previously defeated and the motion was unchanged. <u>Membership Services</u> • The deadline dates for registration, information change forms, etc. is the end of the day of the date listed.	Motion D3-09-05 "That the current restriction on the number of players invited to the Team Ontario tryout camp be removed from the manual and add 'In addition to the skaters nominated by the Regional All-star teams, the Team Ontario coaching staff and evaluators will invite additional players and goalies to bring the total number of participants up to a maximum of 60 participants'." Moved by Harry Hirsimaki Seconded by Jo-Ann Wilson Carried	
VP Technical	Report received via email.		
VP Communications	No report received. <u>LTAD Committee</u> • The committee met in Whitby January 9-10. Minutes will be sent out next week. <u>G&T</u> • One application has been received to host the 2011 AA Provincials.	Motion D4-09-05 "That the City of Ottawa Ringette Association be accepted to host the 2011 AA Provincial Championships being held February 24-27, 2011." Moved by Carolyn Mountjoy Seconded by Kathy Noxon Carried Central opposed, Eastern abstained	ED
President's Report	Report received via email.		
Executive Director's Report	Report received via email. • April 16-23 is Coaches Week in Ontario. The Coaching Association of Ontario is interested in visiting the Northwest Region to run clinics. • The Coaching Association of Ontario has funding available to reimburse coaches who have taken a CI or CD clinic in 2008 or 2009. The coaches can go online and complete information in order to get 75% of their fee back. The ORA office will send out information to the Region Directors and the Coaching Committee. Information will be added to the website.	<u>Action:</u> • Mike work with Connie to set up coaching clinics. • Notify Board, Region Directors and Coaching Committee about this opportunity.	ED/NW Director TPD
Regional Director's Meeting Review	• The chosen/closest association policy is not ready to present to the Board. The directors will take the policy to their regions by February 15. Based on feedback, the directors will have a conference call to finalize the policy and will then present it to the Board via conference call. This will be ready in March prior to spring tryouts and will be effective for next season's teams. • Terms of office – the Regions want to be able to decide how long people should remain in a position and a time limit should not be set. If a person is not doing their job or is not effective, then the region will deal with it. • Regional projects – there are no special projects ongoing at this time. • Dates for Provincials – the Regions do not like the early Provincial dates. ORA	<u>Action:</u> • Directors present the proposed policy to their regions for feedback. Directors will have a conference call to finalize and then present it to the Board via conference call. <u>Action:</u>	Region Directors

	<p>chooses Provincial dates based on the dates of CRC and OWG. We would like to see Ringette Canada set a consistent date for CRC and then find a host. Directors should check with their AA coaches for their opinion on this, i.e. do they want to play their Provincials before or after OWG every other year?</p>	<ul style="list-style-type: none"> • Directors get feedback from the AA coaches in their regions. • Contact RC about setting dates ahead of time for CRC. 	<p>Region Directors President</p>
Executive Meeting Review	<ul style="list-style-type: none"> • A recommendation for the "members not in good standing" motion will be ready for the April SCM and will come back to the Board for the May meeting. • Finance committee procedure will be ready for review at the May meeting. • Information to put together guidelines for sanctioning tournaments by the office will be requested from the committees at the April SCM. • The Standing Committee chart will be updated. The Executive will review it prior to it being sent to the Board for feedback. • Christmas office closure – the office staff will not have to take their lieu days during the Christmas holidays. • Event Fund established. • Sponsorship grid proposal reviewed. • Minute writing review completed. • Constitutional review – Nick and Mike • Attendance at Board meetings – Board members are part of a provincial corporation. If a Board member cannot attend a Board meeting, they should be notifying the Executive Director or the President as soon as possible. If enough people are not available, the Board meeting date may change. Mike will send out a reminder on the duties of a Board member and what the hierarchy is. • Office functions vs committee functions – the office staff has the ability and the resources to do much of the research/information finding work. They will then pass the information on to the committees for recommendations. • Statistician – the ORA Webmaster will be updating the stats at the Provincial events. She will also be responsible for adding the links to other events such as the University Challenge Cup, AAA Challenge Cups, CRC, etc. It is an office responsibility to ensure that stats are updated to the website. • ORA operating manual – the operating manual will be broken out into a Policy Manual, a Procedures, Manual, committee guidelines and other manuals (Provincial Host Guide, Referee-In-Chief Manual, AGM Host Guide, etc.) and will be the responsibility of the office staff. • G&T members at Provincials – two G&T people will be assigned to be at the Provincials. Other Ringette people (ORA rep, host) will be asked to help when needed. 	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Provide recommendation for April SCM. <p><u>Action:</u></p> <ul style="list-style-type: none"> • Request input for guidelines. <p><u>Action:</u></p> <ul style="list-style-type: none"> • Send out a reminder on a Board member's responsibilities. 	<p>ED & VP Finance VP Comm ED</p>
Old Business	<ul style="list-style-type: none"> • 40th Anniversary commemorative pins and bag tags will be given out at the AGM. • Mike will email the three-year operational plan to the Board for feedback and review. Mike will then put it together so it will be ready for the funding application. The operational plan will be finalized by April. 	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Review the operational plan and provide feedback to Mike. • Finalize the operational plan. 	<p>Board ED</p>
Other Business	<ul style="list-style-type: none"> • The new "Keely trapper" meets Ringette Canada's requirements. • UCC update – Jo-Ann represented ORA at the event hosted by Brock University in St. Catharines. There were two divisions. A location has not been picked for next year. • Provincial registration fees – registration fees for Provincials are normally sent to the host after February 1. Most hosts have to pay their ice bills prior to 	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Update the Provincial Host Guide. 	<p>TPD</p>

	<p>that date. The ice bills are high and associations do not have that amount of money. The ORA office will advance the team's registration fees to the host prior to the due date of their ice bill.</p> <ul style="list-style-type: none"> • Updated coaching documents have been posted on the website. • Communications • Notification of motions • Event timelines – Ellorie will send out a chart with events listed for the next 12 years. This will be helpful when looking at dates for Ontario events. • Provincial qualifiers/ranking events – feedback from the Regions is not favourable. There were complaints from the formula system and there are complaints with the new ranking system for the AA teams. Having two AA ranking tournaments on the same weekend is difficult. This season's ranking process will be reviewed at the April SCM. Options to the AA ranking system will be looked at during the April SCM. Information needs to be posted on the ORA website. Recommendations will go back to the committees for feedback. The topic of exposure will be discussed at the April SCM. Suggestions and ideas regarding exposure to playing other teams is welcome. • LTOD – Officiating is looking after this with direction from Ringette Canada. • Hazing policy document • The AGM Awards Banquet document has been updated. • AGM – Harry and Jo-Ann will be looking at topics for the seminars. If you have any topics you would like to see covered, let them know. • The Nominations Chair procedures process has been incorporated into practice. • The Sports Admin review has been updated. • Team Ontario logo – one idea from the Elite Committee was presented. We would like to see more options where the word "Team" is removed and the word "Ringette" is added. • Associations should be aware of their fundraising ideas. A provincial law states that you may need a licence from your municipality for functions such as basket draws at tournaments and 50/50 draws. 	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Send out event timeline chart. <p><u>Action:</u></p> <ul style="list-style-type: none"> • Plan AGM seminar topics. <p><u>Action:</u></p> <ul style="list-style-type: none"> • Solicit Team Ontario logo ideas. <p><u>Action:</u></p> <ul style="list-style-type: none"> • Membership Notice 	<p>President</p> <p>VP Admin & Tech</p> <p>VP Tech</p> <p>Office staff</p>
Next Meeting	Jodi Walsh will not be available.	May 1-2, 2010 in Toronto	
Adjournment	Adjourned at 5:15pm.	Motion to adjourn. Moved by Jo-Ann Wilson	