



ONTARIO RINGETTE ASSOCIATION
705-1185 Eglinton Avenue East, North York, Ontario M3C 3C6
Telephone 416-426-7204 • Fax 416-426-7359
e-mail info@ontario-ringette.com

2005 Adult Provincial Ringette Championships

TEAM INFORMATION KIT

This kit has been compiled to assist you in dealing with questions pertaining to the 2005 Adult Provincial Ringette Championships. The following areas of interest will be highlighted in this kit:

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The Ontario Ringette Association has assembled this kit based on ORA's policies, procedures and information developed by the Adult Development Committee, Coaching Development Committee and Hosting Committee.

This package only deals with the logistics of the event, which will assist you in organizing your team while attending the Championships. We anticipate that you will brief every member of your team as to what they can expect at the Championships.

If you have any questions regarding the Championships, please contact:

Ellorie Hanson
613-859-4169
ellorie@rogers.com

A. DATES AND FEES

Date: March 31 – April 3, 2005
Location: Markham, Ontario
Fees: Provincial Championship entry fee is:
Open A and Open B - \$ 1000.00

Note: Associations withdrawing from the Provincial Championships after the deadline shall be levied with a \$500.00 fine in addition to the entry fee which is non-refundable.

B. EVENT TEAM REGISTRATION

Registration: Thursday, March 31, 2005 - At least one hour before your first game if you are playing Thursday. **IT IS IMPERATIVE THAT ALL TEAMS REGISTER AT THIS TIME – NO EXCEPTIONS**

1. All bench staff, including substitute staff, participating in the Championships must sign in during the event registration. Player – Coaches are permitted. However, there must be a non-playing member of the bench staff for all sanctioned play. Please note: substitute coaching staff members that are present at the Championships should also sign in, in case a substitution is required for emergency purposes.
2. Each team shall review the team registration and complete the following:
 - a) delete any players/bench staff that shall not be participating the in event
 - b) correct any change in uniform numbers
 - c) indicate the goalies
 - d) indicate substitution of alternate bench staff
 - e) indicate team captains and assistants
3. All players participating in this event must be duly registered with the Ontario Ringette Association in accordance to the policies in the O.R.A. Operating Manual and the rules governing this event. **NOTE:** Minor aged players all have submitted proof of age with their registration application. Adults have not been required to do this in the past consequently the ORA has no permanent record of age verification for the Adult divisions. In order to avoid any potential problems in this area all participants are required to bring identification to this event. Should a tournament official have cause to question a player's age, proper I.D. must be shown or that player will not continue to participate until the Tournament Committee has verified identification. Photo I.D. such as a valid Driver's License is preferred. Players wishing to participate in the Open A and B Provincial Championships must be 19 years of age and over. The ADP Chair in conjunction with the appropriate Regional Coordinator must approve exceptions. Player substitutes will NOT normally be allowed. However, in most exceptional cases, player substitutes will be dealt with on an individual basis by the Provincial ADP Chair/designate and the Regional ADP Coordinator (of the team)/designate, in consultation with their G&T counterparts, prior to the event.

4. To avoid possible registration problems, we have enclosed a copy of your team registration form that was submitted to the office. Any changes, additions or deletions received by the January 8, deadline have been noted on the T.R.F. for your team. We strongly recommend that you take this opportunity to review the form in advance and contact your Adult Development Coordinator should you note any problems. Should information be missing, please provide copies of the documentation including the date the ORIGINALS were sent to the O.R.A. office (faxes were accepted, but are the responsibility of teams to ensure the office received them no later than the deadline of January 8th).
5. Incomplete registration shall result in the team being disqualified from the Championships.
6. Any team that requires a substitute bench staff to assume any active bench position after registration shall notify the arena convenor immediately. Illegal substitution of bench staff shall result in the game being defaulted and the points awarded to the opposing team.

C. OPENING CEREMONIES/SOCIAL

The Championships Opening Ceremonies/Social will be held on Thursday, March 31st at Canlan Ice Sport at 6:00 p.m. A wonderful ceremony is planned so come out and show your support! *NOTE:* No games will be played during this time. All teams are expected to attend.

D. AWARD PRESENTATIONS

All medal-round games will be played at Canlan Ice Sport on Sunday April 3rd, 2005. Bronze, silver and gold medals will be presented to the third, second and first place teams in each division. Bronze medals will be presented after 3rd place games in Open A and Open B Divisions. Divisional silver and gold medals, divisional trophies, and Sportsmanship awards will be presented after each Championship (gold medal) game.

E. TEAM SPORTSMANSHIP AWARD

At the end of every game, each team shall rate the sportsmanlike qualities of the team they have just played, using a scale of 5 – 1:

5 – Excellent 4 – Good 3 – Fair 2 – Poor 1 – Unsatisfactory

The Team Sportsmanship Award is a very prestigious award to receive. The team(s) who shall receive this award should be proud of the fact that participants in their division had input into the final decision. To assist you in rating the teams, refer to the enclosed criteria. Immediately after each game, submit your Sportsmanship Rating Form to the Arena Convenor. The Sportsmanship Committee will examine the ratings at a meeting after the round robin games. The Committee shall also examine the game sheets for unsportsmanlike conduct, major, misconduct and match penalties. Teams will lose 2 points for each unsportsmanlike conduct penalty, 4 points for each major or will be disqualified from the sportsmanship ballot for receiving misconduct or match penalties during the Provincials.

F. GAME SCHEDULE

The Championship Game Schedule has been enclosed. Please read the schedule carefully, and know when all your games are. This schedule may change slightly from now until the time of the event. Should this occur, you will be notified of the changes. The Open A division (16 teams) will consist of two pools of eight. Each team will play six games within their pool. The Semi-finals will consist of 1st place Pool A1 vs. 2nd place Pool A2 and 1st place Pool A2 vs. 2nd place Pool A1. The winners of these games will compete in the Gold medal game and the losers of each game will compete in the Bronze medal game. The Open B division (12 teams) will consist of two pools of six. Each team will play all of the teams in the opposite pool. The Semi-finals will consist of 1st place Pool B1 vs. 2nd place Pool B2 and 1st place Pool B2 vs. 2nd place Pool B1. The winners of these games will compete in the Gold medal game and the losers of each game will compete in the Bronze medal game.

G. ADMISSION

Admission to all games is FREE! We encourage all teams to participate in fund raising events sponsored by the Host Association.

H. HOTEL ACCOMMODATIONS

Please see attached information regarding hotel accommodations.

I. TRANSPORTATION

Transportation to and from the Championships is the responsibility of the individual teams.

J. PROVINCIAL CHAMPIONSHIP RULES

The “current” Ringette Canada Official Rule Book shall be the Official playing rules of all O.R.A. sanctioned events, with the following additions and exceptions: Refer to Games and Tournaments Section of the ORA Operating Manual. A regulation game shall consist of two fifteen-minute periods for all divisions. All games will be played until a winner is declared.

K. COACHING QUALIFICATIONS

The coaching qualifications needed for these Championships:

Open A Teams

Head Coach	-	Fully Certified 1, Technical 2, Theory 2
Assistant Coach-		Fully Certified 1, Technical 2, Theory 2
Manager	-	Manager 1
Trainer	-	First Aid Certification

Open B Teams

Head Coach	-	Fully Certified 1
Assistant Coach-		Fully Certified 1
Manager	-	Manager 1
Trainer	-	First Aid Certification

NOTE: January 8th was the deadline for being properly qualified. It is the responsibility of your team and your Region to ensure your Bench Staff is qualified. Participating with *ineligible* Bench Staff can be protested and will result in disqualification of your team from the tournament.

L. BENCH STAFF CODE OF CONDUCT (Enclosed)

The Bench Staff Code of Conduct Form must be signed by all members of your team's bench staff and turned in during registration.

M. ADULT DEVELOPMENT COMMITTEE

Chair	-	Ellorie Hanson	(613) 833-2552 or (613) 859-4169 (cell)
Central Region	-	Kelsey Missons	(905) 436-2685
Eastern Region	-	Andrew Monteiro	(613) 220-6295
Northeastern Region	-	Diana Rafuse	(705) 235-9004
Northwestern Region	-	Leanne Barr	(807) 768-5119
Southern Region	-	Debbie McLean	(416) 798-2105
Western Region	-	Sheri Markle	(519) 883-1267

N. COACHING DEVELOPMENT COMMITTEE

Chair	-	John Ikola	(705) 235-8050
Central Region	-	Susan Shantz	(705) 953-9271
Eastern Region	-	Lise Hodgson	(613) 692-4085
Northeastern Region	-	Una Kiviaho	(705) 866-0513
Northwestern Region	-	Katrina Niemi	(807) 344-6741
Southern Region	-	Peter Rumble	(905) 544-5458
Western Region	-	Mike O'Grady	(519) 824-7293

GOOD LUCK IN THE PROVINCIAL CHAMPIONSHIPS