



## **NCCP Professional Development**

### ***What is the deadline to complete professional development?***

Ringette coaches will be required to complete Professional Development in a five year cycle. In this case, the first cycle deadline will be December 31<sup>st</sup>, 2018.

### ***Where will my professional development be tracked?***

All Professional Development for Ringette Canada will be monitored on the CAC Locker.

### ***How do I submit professional development I complete?***

The process for self-directed professional development tracked in the Locker has not yet been established. Once the CAC provides the information, this section will be updated.

### ***When does the five year count begin?***

Aside from the first cycle, which starts on January 1<sup>st</sup>, 2014: as soon as you begin any NCCP training, the five year count begins. So, for example, if you are CSI certified, your clock will begin ticking on January 1<sup>st</sup>, 2014, but if you participate in a CI-I course in 2015, your clock will be reset.

Also, when you move from 'in training' or 'trained' to 'certified' status, a new five year cycle will begin.

**What do I need to complete professional development?**

Professional Development will be calculated in “points”. Each context requires a different amount of points to remain certified. Below is the chart that indicates the number of points required for each context in Ringette:

Context	Minimum Professional Development credits required for a period of five years
Community Sport Initiation (CSI)	10 points
Competition Introduction (CI)	20 points
Competition Development (Comp-Dev)	30 points

**What will appear on my NCCP transcript to indicate that I’ve successfully completed the required professional development?**

**Certified (renewed)** status will be appear on the NCCP transcript for those coaches who accumulate the required professional development credits within the current certification renewal period.

**What happens if I don’t complete the required professional development within the five year cycle?**

Failure to accumulate the required professional development credits within the specified time causes the coach’s status to be changed to **Certified (Not-Renewed)**.

A coach who completes the required Professional Development credits after the end date of the period for renewal of certification will achieve Certified (Renewed) status but the subsequent period for renewal of certification will begin on the original date by which the required Professional Development credits should have been complete.

**What activities count and how many points do I get for any given approved activity?**

The following chart depicts how a coach is able to obtain points towards their professional development requirements.

	Activity Category	Points	Limitations
Sport-specific	Active coaching	1 point/year for every season coached 1 point/year for learning facilitator or evaluator activity	To a maximum number of points equal to the number of years of the certification renewal period: 5 years
	NCCP activity	5 points/module	No maximum or minimum
	Non-NCCP activity*	3 points for ~3 hours activity	No maximum or minimum
	Coach self-directed activity*	3 points for the valid certification period	Maximum of 3 points for certification renewal period
	Re-evaluation in context	100% of the points required for PD credit in the context	No other PD is required if coach chooses re-evaluation
Multi-sport	NCCP activity	5 points/module	No maximum or minimum
	Non-NCCP activity	1 point/hour of activity up to 3 points maximum	To a maximum of 50% of required PD credit for the context in a certification renewal period

\*For Non-NCCP activities, and coach self-directed activities, coaches must get approval from Ringette Canada to confirm that credit can be claimed.

**How can I get an activity approved for professional development?**

Submit a request for approval to Ringette Canada through the [coachingringette.ca](http://coachingringette.ca) website. Ringette Canada will submit for approval with the CAC, and update the approved activity list. Ensure that you plan for turnaround time when submitting a request. NSOs submit activities for approval on a quarterly basis.