

# Board of Directors Meeting D6-10 May 14-15, 2011 Westin Bristol Place Hotel, Etobicoke



Present: Harry Hirsimaki- President Janet Logan- VP Communication Chris Nielsen- Central Director Nina Kavalinas- G&T	Nick Sirenko- VP Finance Robert Crandall- Southern Director Kathy Noxon- Eastern Director Mike Beaton- Executive Director	Jo-Ann Wilson- VP Administration Peter Westelaken- Western Director	
Saturday Only: Clark Priolo- VP Technical Kathy McCaw- Coaching	Ellorie Hanson (Past President) Keith Kaiser- Membership Services	Tom Houghtling- Adult	
Absent: Kim Noxon- Athlete Representative Terry Nosal- Elite	-Northeastern Director Brent Bunting-Officiating	Kevin Hanlon- Chair Athlete/LTAD	

Agenda Items	Discussion	Action
1.Roll Call		
2.Adoption of Agenda	Additions made Carried	
3. Adoption of the minutes from	Motion to accept the minutes <b>carried</b>	
January 22, 2011 - business arising from the Minutes	SWOT analysis for first meeting of new Board	TO-DO list for Sept, 2011
4. Correspondence	University Ringette- Kristina Noxon (Nipissing University Club team) requesting start up monies for university teams retroactive to September 2010; Sport development(Athlete/LTAD) to work on start up package to help work through the processes. There was a start up package created by Adult Development. One time only grant per university. Ownership of sweaters if the team foldspotential to request local association to "hold" the sweaters for safe keeping until needed again. Currently teams that only attend the UCC are given \$500.00 for offsetting costs, teams also have special fees if only going to UCC. Need to have some oversight by Sport development committee to make sure that the money is appropriately spent. Ice costs are an expected cost but the sweaters and off ice wear can be mandated by the university; some would also have to travel using rented buses. UCC is not sanctioned so there is not any insurance coverage through ORA. Need to look at sanctioning the event so that insurance can be activated. Must clarify who the cheque would be made to Back to sport development on insurance and ownershipcreation of package Future grants will be determined by Sport Dev. As to what sort of monetary involvement work with Karla in the office to get background from universities that have teams and what is included by universities towards start-up costs or equipment. <b>D7-10-01THAT:</b> to approve \$1000.00 start-up costs for Nippising University team. This is a one time only grant. Carried. Eastern Abstained. Scat2 letter- sport concussionletter received from Maria Chiera-Lyle RN who had noticed that the tool that was on	Sport Dev to re-work start-up information package that was begun by Adult TO-DO List
	the web not up-to-dateletter to be passed on to Karla for her to take on	
5.VP Finance	Actuals for 2010-2011 are being finalized there is every indication that a surplus will be about 28,000-40,000.00. Membership should be satisfied that surpluses will be dealt with in a responsible manner and not just accumulating Budget for 2011-2012 has been put together and has been distributed to be seen by Board; still opportunity to adjust some areas, currently set as a break-even (zero budget), mileage and other costs may need to be adjusted overall	

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	committees would need to adjust within their approved budget based on new expenses if they are changed. Eagle Lake is being run one last year under ORA and it is planned that the current director of the camp will be taking it on in the future. Associations could either take a credit or a cheque and they needed to provide a letter that the association executive had met and discussed whether they wanted the monies.	
6. Regional Directors Reports	Eastern Region submitted; no other reports received.	
7. Athlete Rep Report	Submitted written report Leadership camp proposal submitted- Mike pointed out that on some of the grant requests might require multiple quotes on items; should be doable as a sport specific grant; no risk to the sport to get the ball rolling. Have an idea that there could be funding and that the structure as proposed is doable financially. Making Athletes to be better people D7-10-02 THAT: ORA Board of Directors support the ORA Leadership Camp Proposal from the Athlete Representative. Assistance for funding to be investigated by Executive Director. Carried.	TO-DO List-ED & Athlete Rep to investigate government funding and work on further planning
8. VP Administration Adult Membership Elite	Adult D7-10-03 THAT: All sanctioned play at the adult Provincial level (A & AA) is the responsibility of G&T. Carried. D7-10-04 THAT: To amend section 3 - Adult Sanctioned Play rules of the ADP Operating Manual, to change the wording to: "The 18+ (Open)/30+ (Masters), B,C", which removes "A" from the responsibility of the Adult. Program with regards to sanctions play. Carried D7-10-05 THAT: change the ADP Operating Manual 3.b.iv to read: 30+ (Masters) B ,C and Recreational teamsof additional players is three (3). Substitute rules still apply as defined under ADP and G&T. Carried D7-10-06 THAT: Change section 2.g of the ADP Operating Manual to read: "Ontario Adult Invitational Cup - a seasonal tournament for Adult Teams. This will provide a venue for all playing levels. Remove the 2 <sup>nd</sup> sentence. Carried. D7-10-06 THAT: to change the wording of section 3.c.i Bench Staff Requirements of the ADP Operating Manual to "Teams are required to have a Head Coach registered on their TRF". Carried. There have been circumstances of teams that have registered without having official bench staff D7-10-09 THAT: in Section 3.b in the ADP manual, Substitutions for sanctioned events. Add sections: a. 3.b.v: Adult teams can call up from the U19 age group, and only those players who are 18 years old or older on or before Dec 31 <sup>st</sup> of the playing season, can be considered as a call up. b.b.wii any cross region call ups must be approved by both regional ADP coordinators/Chair/Designate Carried. Only to allow for 18 year olds to be used as call ups as they could have easily have chosen to play in either Belle for a third year of play first year Open. D7-10-10 THAT: Section 1.d.i Seeding of Teamsand may be divided into BB/B, CC/C, Rec 1,2,3 etc. Carried. Clarifying that different levels of play can be created within the standard divisions Look into the possibility of adding these designations into the registration system in the future D7-10-11 THAT: to change the wording of Section 3.c.ii Bench Staff Requirements of the A	



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Re-introducing the term AA to the manual.

D7-10-13 THAT: Doug Standen receive the 2011 Provincial Adult Program Development Award. Carried.

Elite

Carried.

D7-10-14 THAT: The AAA composite team be given the name "United AAA".... Carried.

# **D7-10-15 THAT**: The 2011/2012 Challenge Cup locations/dates be set as: Eastern October 8-10 (Saturday to Thanksgiving Monday), Western (St. Mary's) November 25-27, and Central (Ajax Tournament) February 10-12, 2012.

Carried.

These are the only applications received by the committee. Eastern Region is acting as host

St Marys not part of their tournament

Ajax will be a part of the tournament

**D7-10-16 THAT:** the AAA composite team be supplied one set of on-ice jerseys and pants to be purchased and funded by the ORA with ownership retained by the ORA. Carried.

Would allow the players to buy their "own" shirt as a take-away as the second set

20 pants and 20 shirts will cost \$3200.00 plus taxes; team was mandated by the ORA; colours to be recommended and Board to have final approval. Have been informed that these are the only costs to be incurred by the ORA Some confusion over the Northwest players where they should be going...must they go to Northeast or can they go to the Composite team straight away????

### **Membership Services**

#### Relocation

## **D7-10-17 THAT:** the relocation policy be accepted as presented and amended **Carried.**

please see attached sheet

Process that included input from the office and the regional coordinators in order to put forth a tighter policy to monito relocation process to avoid any members from attempting to thwart the system Use of models from other sports

Use of calendar days to be consistent with the Appeals and Complaints

To be added to the form under Declaration: Any of the above documentation will be subject to further verification. Other corrections and wording to be fixed.

#### Housekeeping

1. Relocation Form is to have 2 lines added at the bottom of the form. 1 for former/previous association president and 1 for new president. Old form MF-18

2. Flag contract player on the TRF just like the players from an ICF.

If the committee provides the names can the players be shown on the TRF as being two-team player...2T or TTA or CP

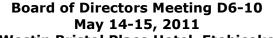
3. ICF - remove the sentence "if required it can take up to Dec. 31st for the ICF paperwork to catch up"

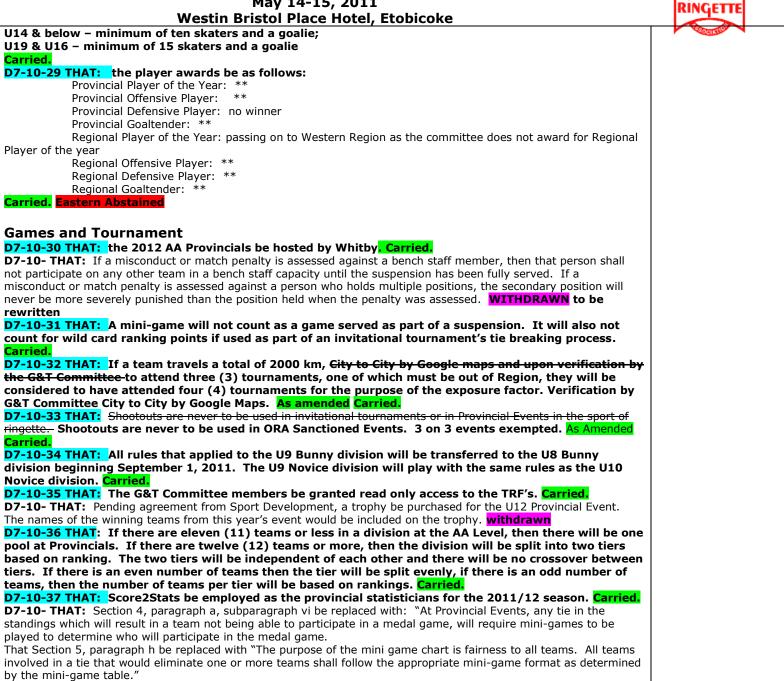
Section #10 just before the second paragraph. Date created some confusion

4. Late release process. To go under Section 6 Registration -New (d) then change other letters

Regional teams will be dealt with the Region only. Any changes to a Provincial team after November 15th deadline such changes includes new players, releases, contract players, late registrations, players need to be brought to the Regional MS Coordinator for approval by the Provincial MS Committee.

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CONTROL OF	5. Change wording for Provincial U12 Petite player. "A Provincial U12 (Petite) player may be released for level of play if not offered a position on a provincial level team in their own association"	Constant of
9. VP Technical Coaching Officiating	Coaching finding representatives from all regions Mentoring coaches; implementing the requirements through LTAD	
	D7-10-18 THAT: *** be awarded the Provincial Coach of the Year award. Carried. D7-10-19 THAT: Partial Levels be removed from equivalency chart in the Coaching Development Manual under Bench Staff Qualifications. Carried. D7-10-20 THAT: The requirements for trainers on Provincial teams be amended to be consistent with RC's Transfer of Qualifications Policy such that the reference to "Level 1 Certified" be removed. Revise requirement to read, "CI Trained or CSI Trained or Equivalent Level Carried. D7-10-21 THAT: • U7/U8: Head Coach to be CSI Trained or Equivalent Level • U9: Coach and Assistant Coach to be CSI Trained or Equivalent Level; Manager to complete Manager Certification; and Trainer to have First Aid. Carried. D7-10-22 THAT: 18+ (Open) and 30+ (Masters) teams must have a Head Coach registered on their TRF, however, for sanctioned play, B and C teams may have any non-playing member of their bench staff on the bench. 'A' teams must have a Head Coach on the bench for sanctioned play. The Coaching Manual paragraph at page 5, section 3, second bullet be modified to apply only to U7 to U19 teams, i.e. "All teams U7 to U19 must have a Head Coach on the bench. Other positions are optional, but are strongly recommended for efficient operation and organization of a team. Carried. D7-10-23 THAT: A coach who is CSI Trained or CI Trained/Certified who passes the CI MED on-line evaluation will be automatically MED Certified for both CSI and CI purposes. Carried. D7-10-24 THAT: The requirement that "by January 8, 2012, all U10 to U19 teams must have a qualified female coach/assistant coach on their bench staff at all times" be removed from page 12 of the Coaching Section of the ORA Operating Manual. The requirement to have a qualified female coach/assistant coach will only apply to U14, U16 and U19 A and AAA teams as is currently the case as these teams must follow the guidelines applicable to National level teams as set out by Ringette Canada. Carried. D7-10-25 THAT: the description for Assistant Coach in Training be	
	Officiating received Friday May 13, 2011, too late for Board Members to properly discuss Shoulder Pads definition- Office to send to committee Officiating for Dummies- presentation from 2010 AGM would make a good starting point; video to show what infractions are; should be accessible to players, parents and coaches as well as new officials.	
10. VP Communications G&T Athlete/LTAD	Athlete D7-10-27 THAT: the Team Activity Log be accepted as presented and be introduced as form #ATH-F-01. All teams (U19 and below) will use this tool beginning September 1, 2011. Carried. Southern Against D7-10-28 THAT: A viable team will be determined as ten skaters and a goalie for U14 divisions and below and 15 skaters plus a goalie at U16 and U19 divisions. Associations may choose to register a team with fewer players than the determined viable number, however, age level releases will follow these numbers. A viable team will be determined as: Page 4 of 6	





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	<ul> <li>Withdrawn</li> <li>D7-10-38 THAT: Rule #2 of the tie breaking rules be changed to read: "If still tied and all teams have not played each other equally, go directly to rule #7." Carried.</li> <li>D7-10-39 THAT: The City of Ottawa Ringette Association be reimbursed for the \$1294 by which the actual cost of the ice exceeded the original amount in the budget for the 2011 AA Provincials. Defeated Core cost monies within the budget are a set pool of funds, shortfalls in one area are to be covered by savings in other areas, ORA will only consider covering that core cost amount which the total fees submitted by the teams is short.</li> <li>D7-10-40 THAT: Regional Representatives must be declared four (4) weeks prior to the start of the A Provincials. Carried.</li> <li>D7-10-41 THAT: Teams cannot play in more than one (1) sanctioned event on the same weekend. A Team Registration Form (TRF) cannot be divided with the exception of U7 and U8 Bunny teams. Carried.</li> </ul>	
11. President's Report		
12. Executive Director's Report		
13. Old Business		
14. Other Business	D7-10-42 THAT: ** and ** be awarded Jackie Lajeunesse scholarships. Carried. D7-10-43 THAT: the recommendation of the Volunteer Recognition Awards Committee that 2 names named as Provincial Builder and 7 names be named Community Builder. Carried.	
15. To Do List •	See attached	
Adjournment	Adjourned at	
Next Meeting		