

**ONTARIO RINGETTE ASSOCIATION
2009-2010 TO DO LIST - COMPLETED ITEMS**

BY WHOM	ACTION	WHEN
ED	Hire student to redesign the website	Completed
ED	Check the Giant Tiger agreement with Provincial hosts	Declined
ED	Proposals for sponsorship contract to be invited from The Ringette Store, Brian Hetherington, etc.	Completed
ED	ORA to ensure that the Expenditure Restraints policy from the Ministry of Health Promotion is adhered to: 1) in lessening the paper produced; and 2) in cutting back on travel costs	Completed
ED	Active 2010 // apply for a grant for rink dividers for each region // apply for a grant for the Skill Instructors to be able to test all U12 players in Ontario in January-February	Completed
ED	Apply for grant // Team Ontario and AAA coaching staff // money for CD coursed	Completed
ED	Staff // to create a list of meetings to include board, SCMs, teleconferences, etc. // include agenda so that other interested parties can be included	Completed
ED	Staff // cancel October teleconference for Board of Directors	Completed
ED	Staff // remove myBackcheck from the website	Completed
ED	Karla // develop Membership Notices with information on the A rankings for the 2009-2010 season and the out-of-region exposure factoring based on Motion D1-09-20	Completed
ED	APD // add a "What's New" section to the website	Completed
ED	Mike // contact Hudson Travel about a two or three-year confirmation for our hotel meetings	Completed
ED	Mike // check on the feasibility of professional minute takers for meetings	Completed
ED	Staff // to select a lead person for development and implementation of three-year plan for Northwest Region // report on plan - involve Athlete, Coaching, Officiating	Completed
ED	Staff // to identify committee coordinators who did not attend SCM or send an alternate // notify Regional Directors	Completed
ED	Staff // price medals, caps, shirts, etc. for LTD U7 and U9 events (participation); U10 & U12 skills awards // quantities 500-2500	Completed
ED	Staff // to put link on website for new RC coaching grid // create comparison chart between RC and ORA standards	Completed
ED	Karla // establish a process for CTR // when to send the kits, when to train the associations, how to run the program, etc.	Completed
ED	Nicole // increase Eagle Lake profile on website (increase marketing of camp)	Completed
ED	Present pricing for ORA's 40th anniversary pins for AGM	Completed

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ED	Nicole // add glossary to the website	Completed
ED	Karla // tournament applications should be reviewed with Officiating before the list is finalized	Revised
ED/President	Selection of committee members (and ratification by Regions) prior to AGM (30 days)	Cancelled
ED/VP Finance	Mike and Nick // look for money for U12 skills pilot in Eastern Region	Completed
ED/VP Comm/ VPAdmin/VP Tech	Review VP Finance's revenue-expense form // offer up opportunities for cost reductions	Completed
ED/VP Comm	Mike and Carolyn // produce a standardized sponsorship package for Provincials and other events	Completed
ED/Volunteer	Table report on Constitution Review	Completed
Admin Prog Director	Update tournament application form to include the new U divisions	Completed
President	To contact Manitoba President re: collaboration for servicing NW region	Completed
President	To contact Manitoba TD re: aboriginal pilots or current associations	Completed
President	President // contact President RC about concerns with U-12 Pilot, scheduling NRL games that conflict with ORA events, and the material for the Level 2/3 Officiating clinics	Completed
President	President // forward the discussion document on determining AA and A teams to Regional Directors	Completed
President	Sign the contract with Hudson Travel Group	Completed
Pres/VP Comm/ VP Finance	Ellorie, Carolyn, Nick // put together a format on how to write minutes, who should record the minutes, what to record, etc.	Completed
VP Finance	Nick // check with Canada Post on the availability of getting a copy of the stamp presentation	Completed
VP Admin/Tech/Comm	Contact chairs by phone to inform them their applications were accepted	Completed
VP Admin/Tech/Comm	Contact committees // when do they want their second meeting	Completed
VP Admin/Tech/Comm	Circulate LTAD working group recommendations // proposals from committees for LTAD initiatives	Completed
VP Admin/Tech/Comm	Circulate RC AGM report to Chairs // proposals from committees for new initiatives	Completed
VP Admin/Tech/Comm	Review ORA's coaching chart, upgrades, evaluations	Completed
VP Admin/Tech/Comm	Elite // to produce 12 yr cycle (template) for scheduling major events	Completed
VP Admin	Athlete Development // look at LTAD and athletes with a disability	Completed
VP Admin	Athlete Development // direction to come up with a Fair Play Policy	Completed
VP Admin	Athlete // Hazing Policy for ORA // either a new one or combine with Harassment Policy	Completed

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VP Admin	Athlete // direction to consider a motion on two-team player contracts (TTC) between AA and A players; A and B players // present to Regional Directors as part of their initiative on TTCs	Transferred to LTAD
VP Admin	Athlete // look at LTAD and athletes with a disability	Completed
VP Tech	Coaching // direction to produce an implementation plan for female coaches on all benches (three-year plan) // framework // implementation	Completed
VP Tech	Officiating // contact chair to discuss the availability of officials for the ranking tournaments	Completed
VP Tech/ Western Director	Officiating // get specific numbers of officials available for the Guelph Tournament // do we need to change venues	Completed
VP Comm/Admin Prog Dir	Post the G&T Sanctioned Event Handbook and Provincial Host Guide on the website	Completed
VP Comm	G&T // confirm dates of Provincials and U12 event for 2011	Completed
VP Comm	G&T // come up with qualifier tournament hosts for AA divisions at U14, U16, U19	Completed
VP Comm	LTAD standing committee - find members	Completed
VP Comm	G&T // provide details for the qualifying tournaments for the AA teams	Completed
VP Comm	G&T // work on details to be included in the notice about the set-up of the 2011 Provincials	Cancelled
VP Comm	G&T // develop a Membership Notice explaining the ranking tournament process for AA teams // establish split for ranking tournaments	Completed
VP Comm	Carolyn and Nicole // develop a procedure/policy for posting out-of-province/country tournaments on our website	Completed
VP Comm	Contact LTAD and Athlete - meet in January	Completed
VP Comm	G&T // direction to have the VP Finance establish fees for Provincials based on submitted budgets // this would be part of the provincials process and should be documented	Completed
VP Comm	Karla & LTAD // create a guideline for the U7 and U9 events	Completed
VP Comm	LTAD // establish skill matrices for U12 (Sept); U10, U14, U16, U19 (Jan); U7, U9 (June) based on RC requirements with input from material (Excellence Ringette)	Cancelled
Athlete Rep/VP Comm	Come up with an implementation plan to start Ringette associations in Belleville/ Picton area	Completed
Region Directors	RDs // contact specific associations about their participation and sending in their registration	Completed
Western Region Director	Supply the ORA Executive background information on the actions deferred from 08-09 re: releases in and out of region and two-team contracts out of region	Cancelled
Eastern Director	Region Directors // standardization of application of policies (fines, tribunals, coaching, two-team players, regional policies, etc.) // discussion of current practices and recommendations	Completed
Eastern Director	Region Directors // check for pilot projects, practices or policies that could possibly be implemented at the provincial level	Completed

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Eastern Director	Region Directors // produce a recommendation on terms of office, or alternatively on succession planning, in the regions and at the board level	Completed
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